Approved for Release by the Senate of the University of Victoria



MINUTES

A meeting of the Senate of the University of Victoria was held on January 11, 2019, at 3:33 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. APPROVAL OF THE AGENDA

Prof. Cassels notified the Senate that there would be a closed session following the open session of Senate to get feedback on an issue.

Motion: (R. Lipson/S. Lewis)

That the agenda be approved as circulated.

CARRIED

2. MINUTES

a. December 7, 2018

Motion: (M. Garcia-Barrera/S. Beam)
That the minutes of the open session of the meeting of the Senate held on December 7, 2018 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was none.

4. REMARKS FROM THE CHAIR

a. President's Report

Prof. Cassels mentioned a number of recent appointments:

- Dr. Peter Wild has been reappointed as Acting Dean of Engineering until June 2020.
- Mr. Trevor Sanderson has been appointed as the new Director of Internal Audit after Tom Smith's departure. He will start on February 1st, 2019. Prof. Cassels thanked Mr. Kelly Dorin for his work as Acting Director of Internal Audit during the interim and announced that Mr. Dorin will be retiring from UVic effective February 28th, 2019.

- Dr. Nancy Wright, Associate Vice-President of Academic Planning, is stepping down from her position at the end of June. Prof. Cassels thanked Dr. Wright for her work on numerous projects and initiatives during her time in this position. Dr. Wright will transition to an academic appointment on June 30th, 2019 in the Faculty of Humanities.
- The search committee is underway for the new Vice-President Research. Dr. David Castle will remain as the Vice President Research until June 30th, 2019.
- A reminder that the term for Vice-President Academic and Provost (VPAC) will expire in 18 months.

Prof. Cassels provided an update on the Quality Assurance Process Audit recently completed by the provincial government and organized by the VPAC office. Dr. Wright will bring the results of this audit to an upcoming Senate meeting.

Prof. Cassels updated Senate on the Queenswood opening of Ocean Networks Canada on January 10th, 2019. The Hon. Jonathan Wilkinson, Minister of Fisheries, Oceans, and the Canadian Coast Guard, joined Prof. Cassels for the ceremony. Hon. Wilkinson announced \$12.6 million in funding over four years for Ocean Networks Canada under the Oceans Protection Plan.

Federally, Prof. Cassels announced the results of his December meeting with Canada's Chief Statistician, Anil Arora. Statistics Canada is interested in working with UVic in a variety of research collaborations. He encouraged those who would benefit from this opportunity to get in touch with the Vice-President Research office.

At the municipal level, Prof. Cassels, Dr. Castle, and Ms. Carmen Charette (Vice-President External Relations) met with Mayor Lisa Helps to discuss Canada's Smart Cities Challenge and a proposal to Infrastructure Canada's Smart Cities Challenge. The Smart South Island proposal is one of ten short-listed for one of two awards worth up to \$10 million and deals with smart transportation in relation to human wellness. Dr. Castle is looking for others who would be interested in contributing to the project.

Prof. Cassels reminded Senate of the President's Extraordinary Service Awards. This is an award to celebrate the outstanding contributions of individuals and teams across campus. All faculty and staff are eligible for nomination. Prof. Cassels also mentioned the university's REACH awards which celebrate the university's excellence in research and teaching.

Prof. Cassels introduced Mr. Jim Dunsdon, Associate Vice-President Student Affairs, to talk about the upcoming Mental Health Awareness Week. Mr. Dunsdon announced the week will run from January 14-18 and is a collaboration with the University of Victoria Students' Society. He mentioned a number of free activities which will be open to all campus community members.

5. CORRESPONDENCE

There was none.

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Admission, Re-registration and Transfer

i. 2017/18 Annual Report

Dr. Hundza introduced the report and thanked the committee for their hard work. There were no questions.

b. Senate Committee on Agenda and Governance

i. 2017/18 Annual Report

Dr. Lepp introduced the report. There were no questions.

ii. Upcoming Senate committee vacancies

Ms. Saab reviewed the report, noting that it included vacancies for which committee members were eligible for reappointment. She briefly outlined the process for submitting nominations. There were no questions.

iii. Revisions to the Terms of Reference for the Senate Committee on Admission, Re-registration and transfer

Dr. Lepp introduced the proposal. There were no questions.

Motion: (A. Lepp/S. Hundza)
That Senate approve the revisions to the terms of reference for the Senate Committee on Admission, Re-registration and Transfer.

CARRIED

c. Senate Committee on Awards

i. New and Revised Awards

Dr. Lepp introduced the proposal. There were no questions.

Motion: (A. Lepp/C. Whittla)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Herta Hartmanshenn Award in Music (revised)*
- George Jennings Burnett Memorial Award (revised)*
- Mary Dorothy Jones Bessex Award (revised)*
- School of Exercise Science, Physical and Health Education Entrance Scholarship (revised)*

- School of Exercise Science, Physical and Health Education Scholarship (revised)*
- School of Exercise Science, Physical and Health Education Graduate Scholarship (revised)*
- Henry, Annie and Harry Cathcart Award (revised)*
- MBA Leadership/Citizenship Award (revised)
- MBA Pay-It-Forward Award (revised)*
- Fox Memorial Bursary (revised) *
- Phoenix Theatre Award (revised)*
- Finlayson Award (revised)*
- Jean Sally Wilson Scholarship (new)*

CARRIED

d. Senate Committee on Planning

i. Proposal to Change the Name of the Software Engineering CSC Degree Option to "Software Systems"

Dr. Wright introduced the proposal. There were no questions.

Motion: (P. Wild/M. Garcia-Barrera)
That Senate approve the proposal to change the name of the Software Engineering CSC Degree Option to "Software Systems", as described in the memorandum dated November 9, 2018.

CARRIED

ii. Proposal to Discontinue the Diploma in Fine Arts

Dr. Wright introduced the proposal. A question was raised as to what has been done to market the diploma before its discontinuance. Dr. Clarke, Dean of Continuing Studies, replied the courses are still available and are quite popular; however there is no interest in the diploma program. As a result, this motion followed the temporary suspension of the application process due to lack of interest over many years.

Motion: (M. Garcia-Barrera/S. Lewis)

That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to discontinue the Diploma in Fine Arts, as described in the memorandum dated October 16, 2018.

CARRIED

^{*} Administered by the University of Victoria Foundation

iii. Proposal to Establish a Minor in Data Science

Dr. Wright introduced the proposal. There were no questions.

Motion: (R. St. Clair/C. Goto-Jones)

That Senate approve, and recommend to the Board of Governors that it also approve, the proposal to establish a Minor in Data Science, as described in the document "Minor in Data Science", and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

CARRIED

iv. Proposed Major Program Changes to the MPA Program - Thesis Option (On Campus) and Course-Based Option (Online)

Dr. Wright introduced the proposal. There were no questions.

Motion: (M. Garcia-Barrera/P. Marck)
That Senate approve, and recommend to the Board of Governors that it also approve, the major program changes to the MPA
Program – Thesis Option (On Campus) and Course - Based Option (Online), as described in the memorandum dated October 22, 2018.

CARRIED

v. Proposal to Establish a Professional Specialization Certificate in Visitor and Community Engagement

Dr. Wright introduced the proposal. There were no questions.

Motion: (D. Eso/C. Leckenby)

That Senate approve, and recommend to the Board of Governors that it also approve, the establishment of a Professional Specialization Certificate in Visitor and Community Engagement, as described in the document "Professional Specialization Certificate in Visitor and Community Engagement", and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

CARRIED

7. PROPOSALS AND REPORTS FROM FACULTIES

There was none.

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

There was none.

9. OTHER BUSINESS

i. Revisions to the academic AVP appointment procedures to include the position of Vice-Provost

Prof. Cassels introduced the proposal and provided background on the new leadership position. He explained that this motion was meant to update the search procedures to reflect current procedures and include this new position.

A question was asked why the Senate was not involved in the development of the new Vice-Provost position. Prof. Cassels replied that under the *University Act*, Senate does not decide on the establishment of new academic and administrative positions, but only the procedures for the search, appointment and reappointment. The creation of the new position was a judgment made after eight months of consultation and deliberation by the president and the motion is to establish the search and appointment procedures for that position.

Motion: (C. Goto-Jones/R. Lipson)
That Senate approve and recommend to the Board of Governors that the Board of Governors also approve the revised policy GV0350
Procedures for the Appointment and Re-appointment of the Vice-Provost and Academic Associate Vice-Presidents, effective February 1, 2019.

CARRIED

ii. Establishment of the Strategic Framework Chairs Program

Prof. Cassels introduced the proposal with an explanation of the program's two chairs; the University of Victoria Impact Chairs and the University of Victoria President's Chairs. The President's Chairs will be for existing faculty members and present Chairs. The Impact Chairs will oversee the four thematic elements of the Strategic Framework and is meant for the recruitment of new faculty.

A comment was made as to the difficulty in recruiting new faculty for a 5-year non-renewable Impact Chair position. Prof. Cassels explained the positions are renewable, but the Chair may not be as the theme would need to remain flexible.

Another question was asked why full professors were excluded from the Impact Chair positions. Prof. Cassels responded that these positions were meant to encourage early career academics and to recognize, reward, and retain these faculty members. The member stated that it would be good to make this clear in the description of the positions. Another member stated that there is a partner to the early career recognition in the ten President's Chairs positions for full professors.

Motion: (C. Goto-Jones/P. Marck)

That Senate recommend to the Board of Governors that the Board of Governors approve the establishment of the University of Victoria Impact Chairs and the University of Victoria President's Chairs.

CARRIED

iii. Revised Establishment and Review of Research Centres Policy (and Associated Procedures)

Dr. Castle introduced the proposal. He explained this was part of the regular review of policies. The last review of this policy was completed eight years ago. Revisions were made to reduce redundancies and make approval processes more clear.

A question was asked if the definition of research was extended to creative activities and community engagement. Dr. Castle replied that the definition did include these pursuits and would change the wording to ensure this was understood in the policy document.

Motion: (D. Castle/R. Hancock)

That Senate approve, and recommend to the Board of Governors that it also approve, the revisions to the Establishment, Review and Closure of Research Centres Policy (RH8300) and Associated Procedures.

CARRIED

iv. Revised Procedures for the Appointment and Re-Appointment of Research Centre Directors

Dr. Castle introduced the proposal. There were no questions.

Motion: (D. Castle/R. Hicks)

That the Senate approve, and recommend to the Board of Governors that it also approve, the revisions to the Procedures for the Appointment and Re-appointment of Research Centre Directors (GV0705).

CARRIED

There being no other business the meeting was adjourned at 4:18 p.m.

Senate Meeting January 11, 2019

			Senate Meeting January 11, 2019	
Name	In Attendance	Regrets		Position
Alexander, David			Convocation Senator	Elected by the convocation
Andersen, Carrie	×		University Secretary	Secretary of Senate
Aragon, Janni	4		Faculty of Social Sciences	Elected by the faculty members
Baer, Doug			Faculty of Social Sciences	Elected by the faculty members
Beam, Sara	D		Faculty of Graduate Studies	Elected by the Faculty
Beaveridge, Chandra	tu/		Convocation Senator	Elected by the convocation
Bengston, Jonathan	₩		University Librarian	Ex officio
	_			
Boyle, Patrick	3		Faculty of Fine Arts	Elected by the Faculty
Breau, Susan	/		Dean, Faculty of Law	Ex officio
Burford, Neil	ID		Faculty of Science	Elected by the Faculty
Butler-Palmer, Carolyn		X	Faculty of Fine Arts	Elected by the Faculty
Calder, Gillian	X		Faculty of Law	Elected by the Faculty
Capson, David			Dean, Faculty of Graduate Studies	Ex officio
Cassels, Jamie	· X		President and Vice-Chancellor	Chair of Senate
Castle, David	. 🗷		Vice-President Research	Ex officio
Clarke, Jo-Anne	7	- 0	Dean, Division of Continuing Studies	Ex officio
Colby, Jason	î de la companya de l		Faculty of Humanities	
				Elected by the Faculty
Daisley, Nathan	Va		Student Senator	Elected by the students
Devor, Aaron			Faculty of Social Sciences	Elected by the faculty members
Driessen, Peter	Ξ,		Faculty of Engineering	Elected by the Faculty
Dunsdon, Jim	i Q		Associate Vice-President Student Affairs	By Invitation
Eso, David			Student Senator	Elected by the students
Fairley-Beam, Iris			Student Senator	Elected by the students
Gagné, Lynda	Val		Faculty of Human and Social Development	Elected by the Faculty
Ganley, Dale			Peter B. Gustavson School of Business	Elected by the Faculty
Garcia-Barrera, Mauricio				
			Faculty of Graduate Studies	Elected by the Faculty
Gillen, Mark			Faculty of Law	Elected by the Faculty
Gilson, Jordan			Student Senator	Elected by the students
Goto-Jones, Chris			Dean, Faculty of Humanities	Ex officio
Graham, Adrienne			Student Senator	Elected by the students
Gray, Garry			Faculty of Social Sciences	Elected by the faculty members
Hallgrimsdottir, Helga	9		Faculty of Social Sciences	Elected by the faculty members
Hancock, Rob	D		Convocation Senator	Elected by the convocation
Hani, Maan			Student Senator	Elected by the students
Haskett, Tim	Ø		Faculty of Humanities	Elected by the faculty members
Hicks, Robin			Faculty of Science	Elected by the faculty members
Hundza, Sandra	b.		Faculty of Education	Elected by the Faculty
Kirby, Ashlee	×		Student Senator	Elected by the students
Klein, Saul	7		Dean, Peter B. Gustavson School of Business	Ex officio
Krull, Catherine			Dean, Faculty of Social Sciences	Ex officio
Kuehne, Valerie	X		Vice-President Academic and Provost	Ex officio
Kurki, Helen	VE		Faculty of Social Sciences	Elected by the Faculty
Laidlaw, Mark	Jan		Faculty of Science	Elected by the faculty members
Leckenby, Cameron	A		Student Senator	Elected by the students
Lee, Isabella			Student Senator	
				Elected by the students
Lepp, Annalee	0		Faculty of Humanities	Elected by the Faculty
Lewis, Susan			Dean, Faculty of Fine Arts	Ex officio
Lipson, Robert			Dean, Faculty of Science	Ex officio
Marck, Patricia	` b	. 🗆	Dean, Faculty of Human and Social Development	Ex officio
Marcy, Richard	D		Faculty of Human and Social Development	Elected by the Faculty
Ng, Adair	100		Student Senator	Elected by the students
Ni, Jack	П		Student Senator	Elected by the students
Popova, Diana	1/4		Student Senator	Elected by the students
Prendergast, Monica		. /		
		-X	Faculty of Education	Elected by the Faculty
Rogers, Shelagh		X	Chancellor	Ex officio
Russell, Carolyn	X		Convocation Senator	Elected by the convocation
Saab, Ada	8		Acting Associate University Secretary	By Invitation
Salem, Joseph	M		Faculty of Fine Arts	Elected by the faculty members
Seeman, Dean			Librarian	Elected by the Professional Librarians
Smith, Brock			Peter B. Gustavson School of Business	Elected by the Faculty
St. Clair, Ralf	<u> </u>		Dean, Faculty of Education	Ex officio
Struchtrup, Henning			Faculty of Engineering	Elected by the Faculty
Taylor, Wendy	No.		Acting Registrar	By Invitation
Ulysses, Alicia	×		Faculty of Humanities	Elected by the Continuing Sessionals
Varela, Diana	×		Faculty of Science	Elected by the Faculty
Warburton, Rebecca			Faculty of Human and Social Development	Elected by the faculty members
Welling, Linda	No.		Faculty of Social Sciences	Elected by the faculty members
Whittla, Curtis	×		Student Senator	Elected by the students
Wiebe, Anona			Student Senator	Elected by the students
Wild, Peter			Acting Dean, Faculty of Engineering	Ex officio
	<u>∞</u>			
Woodin, Erica	×		Faculty of Social Sciences	Elected by the Faculty
Wright, Bruce	×		Head, Division of Medical Sciences	Additional Member
Wright, Nancy	X		Associate Vice-President Academic Planning	By Invitation
111.6.1.6)				

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

Effective December 1, 2018

EX OFFICIO MEMBERS - University	Act: Section 35 (2)	(a-f)
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Chancellor: Shelagh Rogers (31/12/20)

President and Vice-Chancellor: Jamie Cassels, Chair Vice-President Academic & Provost: Valerie Kuehne

Vice-President Research: David Castle

Dean, Peter B. Gustavson School of Business: Saul Klein

Dean of Education: Ralf St. Clair Acting Dean of Engineering: Peter Wild Dean of Continuing Studies: Jo-Anne Clarke Dean of Fine Arts: Susan Lewis, Vice-Chair Dean of Graduate Studies: David Capson Dean of Humanities: Christopher Goto-Jones

Dean of HSD: Patricia Marck Dean of Law: Susan Breau Dean of Science: Robert Lipson

Dean of Social Sciences: Catherine Krull University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES

- Section 35 (2) (g)

BUSI: Dale Ganley (30/6/19)

Brock Smith (30/6/21)

EDUC: Sandra Hundza (30/6/20)

Monica Prendergast (30/6/19)

ENGR: Peter Driessen (30/6/19)

Henning Struchtrup (30/6/20)

FINE: Patrick Boyle (30/06/21)

Carolyn Butler Palmer (30/6/19)

GRAD: Sara Beam (30/6/19)

Mauricio Garcia-Barrera (30/6/20)

HSD: Lynda Gagné (30/6/19)

Richard Marcy (30/6/21)

HUMS: Jason Colby (30/6/21)

Annalee Lepp (30/6/19)

LAWF: Gillian Calder (30/6/20)

Mark Gillen (30/6/19)

SCIE: Neil Burford (30/6/20)

Diana Varela (30/6/20)

SOSC: Helen Kurki (30/6/20)

Erica Woodin (30/6/21)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

() (8)	
Janni Aragon – SOSC	(30/6/21)
Doug Baer - SOSC	(30/6/20)
Aaron Devor – SOSC	(30/6/20)
Garry Gray – SOSC	(30/6/19)
Helga Hallgrimsdottir – HSD	(30/6/21)
Tim Haskett – HUMS	(30/6/20)
Robin Hicks – SCIE	(30/6/21)
Mark Laidlaw – SCIE	(30/6/20)

MEMBERS ELECTED BY THE FACULTY

MEMBERS (continued)

(30/6/20)
(30/6/19)
(30/6/20)
(30/6/19)

MEMBERS ELECTED FROM THE STUDENT

SOCIETIES – Section 35 (2) (h)

Nathan Daisley (SOSC)	(30/6/19)
David Eso (GRAD)	"
Iris Fairley-Beam (SOSC)	"
Jordan Gilson (SOSC)	"
Adrienne Graham (SCIE)	"
Maan Hani (GRAD)	"
Ashlee Kirby (LAW)	"
Cameron Leckenby (HUMS)	"
Isabella Lee (SOSC)	"
Adair Ng (EDUC)	"
Erhan (Jack) Ni (FINE)	"
Diana Popova (GRAD)	"
Curtis Whittla (SOSC)	"
Anona Wiebe (ENGR)	"
TBD (BUS)	"
TBD (HSD)	"

MEMBERS ELECTED BY THE CONVOCATION

- Section 35 (2) (i)

David Alexander	(30/06/21)
Chandra Beaveridge	(30/06/21)
Robert Hancock	(30/06/21)
Carolyn Russell	(30/06/21)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Bruce Wright Member elected by the Professional Librarians:

Dean Seeman (30/06/21)

Continuing Sessional: Alicia Ulysses (30/06/20)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Carrie Andersen

BY INVITATION - Seated with specified

speaking rights

Assoc. V.P. Student Affairs: Jim Dunsdon Assoc. V.P. Academic Planning: Nancy Wright

Acting Registrar: Wendy Taylor

Acting Associate University Secretary: Ada Saab