



Date: October 15, 2019
To: Senate
From: Senate Committee on Admission, Re-Registration & Transfer
Re: **2018-2019 Annual Report**

The Terms of Reference for the Senate Committee on Admission, Re-Registration and Transfer define its scope and relationship with Senate and other Senate committees. Annually in January, the committee presents a report to Senate on its business and proceedings over the previous academic year.

As per the Terms of Reference, the Faculty of Graduate Studies will provide the committee with an annual report. This report is provided in Appendix 1.

The Senate Committee on Admission, Re-Registration and Transfer met nine times during 2018-2019: July 13, 2018, August 22, 2018, September 11, 2018, November 13, 2018, December 6, 2018, February 7, 2019, March 21, 2019, May 2, 2019, June 19, 2019. There were six meetings cancelled due to no cases. A total of 34 student appeals and 8 proposals to establish or revise admission requirements were considered within this timeframe. Additionally, the committee recommended revisions to the committees' Terms of Reference.

Appeals considered:

There were 16 appeals from Undergraduate Admissions, of which 8 were allowed and 8 were dismissed. Of the Undergraduate Admissions appeals, the categories of appeal were as follows: 2 were from applicants who did not pass the English 12 provincial exam; 5 were below the high school admission cut-off; 6 were below the post-secondary admission cut-off; 2 were homeschooled and 1 was considered under the Special Access Aboriginal category. Most appeals were submitted under the SCART Terms of Reference specified grounds for "significant physical affliction or psychological distress."

There were 18 appeals from Undergraduate Records, of which 12 were allowed, 6 were dismissed and 1 was deferred (later withdrawn). Of the Undergraduate Records appeals, 8 were from students who had been Required to Withdraw once from the university and 9 were from students who had been Required to Withdraw twice. One appeal was related to a transfer credit matter. Most appeals were submitted under the SCART Terms of Reference specified grounds for "significant physical affliction or psychological distress."

To summarize, the appeal results for this timeframe were as follows: 20 were allowed; 14 were dismissed. 10 of the 34 appeals were from international students and 1 appeal was from an indigenous applicant.

Proposals considered:

The Senate Committee on Admission, Re-Registration and Transfer (SCART) also considered eight proposals to establish or revise admission requirements. The Senate Committee on Admission, Re-Registration and Transfer consults with the Senate Committee on Academic Standards on all approved policy recommendations before a further recommendation is made to Senate. These are as follows:

- **K-12 Curriculum Modernizations Working Group Recommendations**
- **School of Business, to establish a minimum grade for Pre-Calculus 12**
- **School of Social Work, to alter the admission GPA for the Bachelor of Social Work program**
- **Faculty of Graduate Studies, to discontinue the Qualifying Year entry option**
- **Faculty of Fine Arts, to establish Year 1 admission requirements for the Combined Program in Visual Arts and Computer Science**
- **Faculty of Engineering, to revise Year 1 admission requirements for the Bachelor of Engineering/Bachelor of Software Engineering programs**
- **Faculty of Education, School of Exercise Sciences, Physical and Health Education to revise Year 1 admission requirements for the Kinesiology program**
- **Faculty of Education, School of Exercise Sciences, Physical and Health Education to revise Year 2 admission requirements for the Kinesiology program**

Additionally, the committee recommended revisions to the committees' Terms of Reference to the Senate Committee on Agenda and Governance.

Recommendations to Senate:

To approve recommendations to establish a minimum final grade of 67% for English Studies 12/English 12 First Peoples for admission to all Year 1 programs, as well as to revise the "Admission requirements" and "Applicants from Secondary School: British Columbia/Yukon" paragraphs in the undergraduate academic calendar.

At the July 2018 meeting, the committee considered a proposal from the K-12 Curriculum Modernizations Working Group that detailed a recommendation to revise university admission requirements in response to the redesigned BC high school curriculum, as well as a recommendation to revise wording in the preamble paragraphs. The evaluation of the K-12 curriculum was undertaken with a goal of supporting students' success and providing clear advice for applicants who plan to transition to postsecondary studies at UVic. Both recommendations were approved by Senate at its October 2018 meeting.

To approve recommendations to revise the admission requirements for the School of Business to include a minimum final grade of 67% for Pre-Calculus 12.

At the December 2018 meeting, the committee considered a proposal from the School of Business to establish a minimum grade of 67% for Pre-Calculus 12. The goal is to ensure students coming into the program are able to succeed. Students who do not have the minimum of 67% in Pre-Calculus 12 may still gain admission to UVic through another faculty and complete MATH151 (C+ or higher) during their first year. The recommendation was approved by Senate at its February 2019 meeting.

To approve recommendations from the School of Social Work to revise the admission GPA requirement for the Bachelor of Social Work from a 4.0 to a 3.5.

At the December 2018 meeting, the committee considered a proposal to revise the admission requirement for the School of Social Work from a 4.0 to a 3.5. The goal is to give more weight to applicants' personal experience as detailed in other application materials. The recommendation was approved by Senate at its February 2019 meeting.

To approve recommendations from the Faculty of Graduate Studies to discontinue the Qualifying Year entry option.

At the February 2019 meeting, the committee considered a proposal to discontinue the Qualifying Year entry option. The goal is to eliminate a seldom-utilized pathway that was administratively complex and resulted in a lack of update from academic units. The recommendation was approved by Senate at its April 2019 meeting.

To approve recommendations from the Faculty of Fine Arts to establish Year 1 admission requirements for the Combined Program in Visual Arts and Computer Science.

At the February 2019 meeting, the committee considered a proposal to establish Year 1 admission requirements for the Combined Program in Visual Arts and Computer Science. The goal is to allow high school students to streamline admission processes and allow students to begin the program in their first year of study. The recommendation was approved by Senate at its April 2019 meeting.

To approve recommendations from the Faculty of Engineering to revise Year 1 admission requirements for the Bachelor of Engineering/Bachelor of Software Engineering programs.

At the March 2019 meeting, the committee considered a proposal to revise Year 1 admission requirements for the Bachelor of Engineering/Bachelor of Software Engineering programs. The goal is to allow high school applicants the option of

using either Physics 12 or Chemistry 12 in the admission requirement criteria. The recommendation was approved by Senate at its May 2019 meeting.

To approve recommendations from the Faculty of Education, School of Exercise Science, Physical and Health Education to revise Year 1 admission requirements for the Kinesiology program.

At the March 2019 meeting, the committee considered a proposal to revise Year 1 admission requirements for the Kinesiology program. The goal is to respond to changes in the redesigned BC high school curriculum, as well as respond to changes to the UVic Kinesiology program curriculum. The recommendation was approved by Senate at its May 2019 meeting.

To approve recommendations from the Faculty of Education, School of Exercise Science, Physical and Health Education to revise Year 2 admission requirements for the Kinesiology program.

At the March 2019 meeting, the committee considered a proposal to revise Year 2 admission requirements for the Kinesiology program. The goal is to better prepare students for success and retention in the program, as well as engage students with course content earlier in their academic experience. The recommendation was approved by Senate at its May 2019 meeting.

Senate Committee on Admission, Re-Registration and Transfer, revisions to the Terms of Reference:

At the November and December 2018 meetings, the committee considered a proposal to revise the membership of the committee to increase the number of voting faculty members in an effort to address quorum challenges. In addition, the proposal sought to formalize the 'Director (or designate) of International Student Services' position, a role that has been trialed for the last two years. The proposal was later approved by Senate at its January 2019 meeting.

Continued Projects for the Upcoming Year

At the November 2018 meeting, the committee members offered several longer-term suggestions related to the committees procedures and the Terms of Reference. It is anticipated that further recommendations will be presented to the committee for its consideration in 2019/2020.

Respectfully submitted,

2018/2019 Senate Committee on Admission, Re-Registration and Transfer

Dr. Sandra Hundza, Chair, Faculty of Education

Ms. Tricia Best, International Student Services

Ms. Susan Butler, Computer Science Academic Advising

Ms. Adrienne Graham, Student Senator

Dr. Garry Gray, Faculty of Social Sciences

Dr. Cindy Holder, Associate Dean, Academic Advising, Faculties of Science, Social Sciences and Humanities

Mr. Cameron Leckenby, Student Senator

Mr. Joel Lynn, Executive Director, Student Services

Ms. Emma Mason, Counselling Services

Dr. Stephen Tax, Peter B. Gustavson School of Business

Ms. Wendy Taylor, Acting Registrar

Dr. Diana Varela, Faculty of Science

Dr. Scott Woodcock, Faculty of Humanities

Mr. Patrick Woo, UVSS Representative

Mr. Pierre-Paul Angelblazer, UVSS Representative

Mr. Jonathan Granirer, UVSS Representative

Ms. Laurie Barnas, Associate Registrar, Secretary

Ms. Pat Konkin, Recording Secretary

2019/2020 Senate Committee on Admission, Re-registration and Transfer

Dr. Sandra Hundza, Chair, Faculty of Education

Dr. Anne Bruce, Vice-Chair, Faculty of Human & Social Development

Ms. Susan Butler, Computer Science Academic Advising

Ms. Tricia Best, International Student Services

Dr. Dale Ganley, Peter B. Gustavson School of Business

Dr. Fraser Hof, Faculty of Science

Dr. Cindy Holder, Associate Dean, Academic Advising, Faculties of Science, Social Sciences and Humanities

Dr. LillAnne Jackson, Representative to the BC Council on Transfer Credit

Mr. Joel Lynn, Executive Director, Student Services

Dr. Stuart MacDonald, Faculty of Social Sciences

Ms. Emma Mason, Counselling Services

Dr. Phalguni Mukhopadhyaya, Faculty of Engineering

Mr. Jack Ni, Student Senator

Dr. Kathy Sanford, Faculty of Education

Mr. Marshall Scott-Bigsby, Student Senator

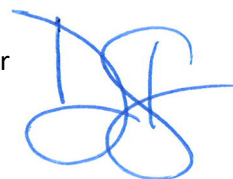
Ms. Wendy Taylor, Acting Registrar

Mr. Efe Turker, UVSS Representative

Ms. Laurie Barnas, Associate Registrar, Secretary

Ms. Patricia Konkin, Recording Secretary

Date: September 27, 2019
To: Senate Committee on Admission, Re-registration and Transfer
From: David Capson, Dean, Faculty of Graduate Studies
Re: **Faculty of Graduate Studies Annual Report 2018/2019**



The Faculty of Graduate Studies received 66 admission appeals and 15 re-registration requests for 2018-2019. In each case, the academic unit wishing to admit the student was required to submit a compelling justification for consideration by one of the Associate Deans of Graduate Studies. Many of the appeals met the established Faculty of Graduate Studies policy for Admission as a Mature Student or Admission without a Baccalaureate. The remaining admission appeals were for waivers of either the English Language Proficiency requirement or the minimum GPA requirement. The categories and results of the appeals are outlined below:

Category	Accepted	Denied
Admission as a Mature Student	27	0
Admission without a Baccalaureate	6	0
Waiver of the English Language Proficiency requirement	17	5
Waiver of the minimum gpa requirement	11	0
Re-registration	15	0