



Date: December 13, 2023
To: Senate
From: Senate Committee on Agenda and Governance
Re: **2022/2023 Annual Report**

The [Terms of Reference for the Senate Committee on Agenda and Governance](#) define its scope and relationship with Senate and other Senate committees. Each winter term, the committee presents an annual report on its business and proceedings over the previous academic year.

The Senate Committee on Agenda and Governance met nine times in 2022/23:

August 22, 2022	November 18, 2022	February 17, 2023
September 23, 2022	December 16, 2022	March 31, 2023
October 21, 2022	January 20, 2023	April 21, 2023

To address issues regarding the Emergency Protocol for Senate Operations for the 2022/23 year, the committee met once: September 15, 2022.

The nominations sub-committee met five times in 2022/23:

September 23, 2022	November 18, 2022	April 21, 2023
October 22, 2022	December 16, 2022	

At the August 22, 2022 meeting, the committee passed a motion that all meetings for 2022/2023, including meetings of the nominations sub-committee, be deemed closed and confidential.

During the year, the committee reviewed the draft Senate agenda and materials, made recommendations to Senate, initiated projects in areas of the committee's concern, and received proposals for input from other Senate committees and campus constituencies. A summary of each of these items is included in the report.

Review of Draft Senate Agenda

At each of its meetings, the Senate Committee on Agenda and Governance assisted the Chair in preparing the Senate agenda and reviewed each of the items proposed for submission to Senate.

Senate Committee Evaluations

Every year, members of Senate committees are asked to evaluate their experience serving on their respective Senate committees. Results from the evaluation surveys were used to identify opportunities to improve members' experience and the committees' overall effectiveness.

At the September 2022 meeting, the committee reviewed the 2021/2022 evaluation results for each Senate committee.



Proposal to Revise the 2022 Fall Course and Exam Schedule

At its September 15, 2022 meeting, the committee reviewed and approved, on behalf of Senate, a proposal to extend the Fall 2022 term by one day in order to observe the September 19, 2022 National Day of Mourning on the death of Queen Elizabeth II.

Emergency Protocol for Senate Operations

Over the course of a few meetings, committee members reviewed revisions to the Emergency Protocol. The Vice-President Academic and Provost undertook a review of the process and brought recommendations for the committee to review. The committee continues this review.

Revisions to the Terms of References for the Senate Committees

At its November 2022 meeting, committee members reviewed and approved revisions to the terms of references for the Senate Committee on Continuing Studies. Senate approved the revisions at its December 2022 meeting.

At its April 2023 meeting, committee members reviewed and approved revisions to the terms of references for the Senate Committee on Planning. Senate approved the revisions at its May 2023 meeting.

Proposal for Ad Hoc Senate Committees

At its November 2022 meeting, committee members reviewed a proposal for the creation of an ad hoc Senate Committee to Review the Convocation Roll Composition.

At its January 2023 meeting, committee members reviewed a proposal for the creation of an ad hoc Senate Committee on Academic Health Programming. At its March 2023 meeting, committee members reviewed and approved the terms of reference for the ad hoc committee. Senate approved the terms of reference at its April 2023 meeting.

Survey to Senate – Hybrid Senate meetings

At its February and March 2023 meeting, committee members reviewed and provided feedback on survey questions regarding the previous trial of hybrid Senate meetings.

2022/2023 and 2023/2024 Appointments to Senate Committees

The nominations sub-committee discussed and approved nominations for vacancies on the Senate committees for 2022/2023 and 2023/2024. Senate approved these nominations at the October 2022, November 2022, December 2022, January 2023, and May 2023 Senate meetings.

Respectfully submitted,

2023/2024 Senate Committee on Agenda and Governance

Kevin Hall (Chair), President and Vice-Chancellor *

Robin Hicks (Vice-Chair), Faculty of Graduate Studies *

Carrie Andersen, University Secretary

Elizabeth Croft, Vice-President Academic and Provost

Benjamin Fyfe, Student Senator *

Mark Laidlaw, Faculty of Science

Martha McGinnis, Faculty of Graduate Studies

Phalguni Mukhopadhyaya, Faculty of Engineering and Computer Science *

Joseph Salem, Faculty of Fine Arts

Alivia Wang, Convocation Senator

Lara Wilson, Library, Special Collections, University Archives *

Ada Saab (Secretary), Associate University Secretary
Kathy MacDonald, (Recording Secretary), Senator Coordinator

*members of the Nominations Sub-committee

2022/2023 Senate Committee on Agenda and Governance

Kevin Hall (Chair), President and Vice-Chancellor *
Robin Hicks (Vice-Chair), Dean, Faculty of Graduate Studies *
Carrie Andersen, University Secretary
Chekwube Anyaegbunam, Student Senator *
Elizabeth Croft, Vice-President Academic and Provost
Aaron Devor, Faculty of Social Sciences
Mauricio Garcia-Barrera, Faculty of Graduate Studies *
Phalguni Mukhopadhyaya, Faculty of Engineering and Computer Science
Carolyn Russell, Convocation Senator
Joseph Salem, Faculty of Fine Arts
Lara Wilson, Libraries *
Ada Saab (Secretary), Associate University Secretary *
Kathy MacDonald, (Recording Secretary), Senator Coordinator

*members of the Nominations Sub-committee