



Date: August 17, 2022
From: Senate Committee on Continuing Studies
Re: **2021/22 Annual Report**

The Terms of Reference for the Senate Committee on Continuing Studies define its scope and relationship with Senate and other Senate committees. Annually in October, the committee presents a report to Senate on its business and proceedings over the previous academic year.

The Senate Committee on Continuing Studies met five times during the **Academic Year: October 12, 2021, November 16, 2021, February 15, 2022, March 22, 2022, and April 21, 2022**. All meetings were held remotely. The committee reviewed a number of academic programs and considered other issues over the course of the year, including:

- the review of three diploma/certificate programs with approvals to approve the continued delivery for the next three years of: Adult and Continuing Education Certificate, Foundations in Indigenous Fine Arts Certificate, Intercultural Studies and Practice Diploma
- the review and approval of the discontinuance of the Professional Specialization Certificate in Teaching French Immersion
- a review of the Wound Management for Health Professionals program
- the reduction in elective credits for the Canadian Studies Diploma
- amendment of the terms of reference to reflect a change in the program review cycles
- revisions to the program review template

Bullets of Major Issues:

- **Professional Specialization Certificate in Teaching French Immersion (October 12, 2021)**

Tania Muir, Director and Philippe Provencher, Program Coordinator joined the meeting to provide a brief summary on the proposal to discontinue this Professional Specialization Certificate. The program in its current format does not meet the needs of learners and has been operating with a structural deficit for a number of years. Changes within school districts' policies meant this program no longer included what French immersion teachers needed to advance. Despite the discontinuance of this program, there continues to be a demand for French Immersion education in K-12 schools and the division is still positioned well to help support this need with its new mentorship program.

The committee approved the discontinuance of the Professional Specialization

Certificate in Teaching French Immersion and referred this to the Senate Committee on Planning for further discussion and approval.

- **Adult and Continuing Education Certificate (November 16, 2021)**

Laura Vizina, Director and Alison Brophey, Program Coordinator provided a brief overview of the history of the program and current initiatives. Partnerships have been key to the success of the program. Since the COVID-19 pandemic started, there has been increased interest in online courses rather than face-to-face offerings that learners have been historically attracted. Components of this certificate meet the demands of industry in the area of micro-credentials and custom programming. The program area is looking at how to repackage curriculum in order to meet industry needs and still facilitate deep learning.

The committee approved the continued delivery of the Adult and Continuing Education Certificate for another three years.

- **Foundations in Indigenous Fine Arts Program (February 15, 2022)**

Tania Muir, Director, Janna Wilson, Program Coordinator, Eva Baboula, Advisor, and Tracey Kim Bonneau and Suzanne Johnson from the En'owkin Centre in Penticton BC joined the meeting to provide a brief summary of the document. Courses offered at the En'owkin Centre parallel those offered by the Departments of Writing and Visual Arts at the University of Victoria but with an emphasis on Indigenous perspectives and cultural content. The review identified the next step in the program is to develop a diploma which would provide an additional year of learning at the En'owkin Centre with more opportunities to support students with as they transition to UVic.

The committee approved the continued delivery of the Foundations in Indigenous Fine Arts Certificate program for another three years.

- **Updates to the Program Review Template (February 15, 2022)**

A revised program review template was presented to the committee based on their feedback as well as input from staff members who are involved in preparing these documents.

- **Intercultural Studies and Practice Diploma (March 22, 2022)**

Tania Muir, Director, Maxine Reitsma, Program Coordinator and Audrey Yap, Advisor joined the meeting to provide a brief overview of the report and answer questions. Committee members noted that this is an excellent program that advances the university's commitments to equity, diversity and inclusion.

The division is looking forward to continuing and expanding non-credit courses as part of a non-credit micro-credential. Visibility to students in earlier years has been a challenge and adding a 200 level course should help.

The committee approved the continued delivery of the Intercultural Studies and

Practice Diploma for another three years.

- **Wound Management for Health Professionals (March 22, 2022)**

Laura Vizina, Director and Sandy Meadow, Program Coordinator joined the meeting to provide a brief overview, answer questions and receive feedback from the committee. Providing this program fully online has been very well received and will continue post-pandemic. Instructors have found that engagement online remains high, much the same as in the face-to-face version of Level 2.

- **Canadian Studies Diploma modification (April 21, 2022)**

Miranda Angus, Director joined to answer questions regarding the proposal. She advised that changes to similar programs made in 2011 did not include this program because it was in the early stages of major revisions. As the change in elective units is not particularly significant, it was recommended that the proposal go directly to Senate Committee on Curriculum.

The general list of electives is held by the program coordinator. As new courses are developed on campus, they are added to the list. Courses not on the list must be approved by the program coordinator to ensure they meet learning outcomes. While there are not many students in the program, the courses themselves are popular with learners, including some undergrad students. The current process requires a great deal of advising.

The committee tabled the motion to the fall to enable:

- 1) work with the program coordinator to create a list of the most prescribed courses;
- 2) contact OREG to see if it is possible to retroactively extend the change for students who enroll in September;
- 3) strengthen the language in the calendar so that students know they need to discuss options with the program coordinator.

- **Committee Terms of Reference (March 23, 2021)**

Committee members raised questions about why Continuing Studies' programs are reviewed on a three-year cycle whereas credit programs are reviewed every seven years. Programs offered by the Division of Continuing Studies are often designed to be agile and responsive to learner needs; however, many are long-term programs and reviewing them every three years is laborious for staff, taking time away from other priorities. Dr. Jo-Anne Clarke recommended a change to the Terms of Reference for the Senate Committee on Continuing Studies to amend item four to read:

“Review existing certificate and diploma programs at least every five years.”

Reviews may be brought forward at any time, but they will be required to be brought forward a minimum of every five years rather than every three years.

The committee agreed to this change and the Dean's office will update the Terms of Reference and schedule following Senate approval.

Respectfully submitted,

2022-23 Senate Committee on Continuing Studies

Jo-Anne Clarke, (Chair), Division of Continuing Studies
Doug Magnuson, Faculty of Human and Social Development
Elizabeth Adjin-Tettey, Chair, Senate Committee on Planning
Helen Kurki, Faculty of Social Sciences
Jeffrey Bruton, GSS Representative
Joanne Hepplewhite, Continuing Studies Student representative
Kelly Diether, Convocation Senator
Li-Shih Huang, Faculty of Humanities
Mark Gillen, Faculty of Law
Mark Laidlaw, Faculty of Science
Rustom Bhiladvala, Faculty of Engineering
Sanghoon Nam, Peter B. Gustavson School of Business
Ton Tran, UVSS Representative
Kirsten Kopp (Secretary), Division of Continuing Studies

2021-22 Senate Committee on Continuing Studies

Jo-Anne Clarke, (Chair), Division of Continuing Studies
Donna Jeffrey, Faculty of Social Sciences
Elizabeth Adjin-Tettey, AVP Academic Planning (President's Nominee)
Kelly Diether, Convocation Senator
James Nahachewsky, Faculty of Education
Jeffrey Bruton, GSS representative
Mark Gillen, Faculty of Law
Mark Laidlaw, Faculty of Science
Rustom Bhiladvala, Faculty of Engineering
Sanghoon Nam, Peter B. Gustavson School of Business
Tomas Kalyniuk, Student Senator
Wendy Gedney, Alumni Association
Kirsten Kopp (Secretary), Division of Continuing Studies