

Use of Vehicles and Parking

Purpose

- 1.00 The purpose of this policy is to enable the regulation of vehicles and parking on university property. This policy and its regulations respond to the unique nature of the university and its character as a walking campus, and aim to preserve the university's natural appearance. For these reasons, the policy and the regulations may differ from municipal parking bylaws and other parking rules.

Definitions

- 2.00 For the purposes of this policy:

“**the regulations**” means the Traffic and Parking Regulations, and such other regulations that may be approved by the Vice-President Finance and Operations concerning the use of vehicles and parking.

“**university property**” means the Gordon Head campus of the University of Victoria, but does not include Queenswood.

“**vehicle**” includes without limitation a car, truck, van, motorcycle, bicycle, motorized scooter, skateboard, or other device that travels with the use of wheels.

Jurisdiction

- 3.00 The authority to establish policy and procedures respecting the use of vehicles and parking at the university is vested in the Board of Governors through subsection 27(t) of the *University Act*.

Policy

- 4.00 The Vice-President Finance and Operations will seek direction from the Board and will make recommendations to the Board with respect to the pricing of parking permits of one month or longer.
- 5.00 In the context of 4.00 above, the Board of Governors delegates to the Vice-President Finance and Operations the authority to make regulations concerning the use of vehicles and the parking of vehicles on university property. Without restricting the generality of this delegation of authority, the Vice-President Finance and Operations has authority to make and amend regulations that:
- (a) designate areas where the parking of vehicles is permitted or prohibited;

- (b) designate areas where the operation of vehicles is restricted;
- (c) provide for the issuance of vehicle parking permits;
- (d) establish rules governing the operation of vehicles on university property;
- (e) provide that a breach of the regulations constitutes a violation that may be subject to a citation, suspension of parking or vehicle privileges, or other sanction;
- (f) designate the classifications of university employees who are authorized to issue parking permits and citations;
- (g) provide for the immobilization of a vehicle or the removal of a vehicle from university property where the parking privileges of the owner or operator have been suspended, or the vehicle is located in a place that contravenes the regulations;
- (h) provide for appeals of any fine, suspension, or immobilization, and the prerequisites for filing an appeal;
- (i) provide rules relating to the use of invalid, stolen, or lost permits; and
- (j) provide rules relating to the use of counterfeit, altered, fraudulently obtained, or copied permits that have not been issued pursuant to the regulations.

6.00 A summary of the regulations must be available to members of the university community. Notwithstanding the publication of a summary, the regulations govern. If there is any conflict between the language of the summary and the regulations, the language of the regulations prevails.

7.00 The Vice-President Finance and Operations shall establish committees to hear appeals from any fine, immobilization, or suspension of privileges that is assessed under the regulations.

Authorities and Officers

8.00 The authorities and officers for this policy are:

- (i) Approving Authority: Board of Governors
- (ii) Designated Executive Officer: Vice-President Finance and Operations
- (iii) Procedural Authority: Vice-President Finance and Operations
- (iv) Procedural Officer: Director, Campus Security

Relevant Legislation

University Act, [RSBC 1996 c 468](#)
[Motor Vehicle Act Regulations](#)

Related Policies and Documents

Buildings and Grounds Usage Policy ([BP3105](#))
 Traffic and Parking Regulations ([BP3205](#))