

Date: September 6, 2024

To: CUPE 951/PEA Staff in the Faculty of Science

From: Carrie Andersen
University Secretary

RE: Appointment Committee for the Dean, Faculty of Science

The term of the Dean of the Faculty of Science, Peter Loock, will expire on December 31, 2024, and he is eligible for re-appointment. An appointment committee is being struck in accordance with policy GV0450. The policy may be viewed at [here](#).

This is a call for nominations for one staff representative from the Faculty of Science, elected by eligible CUPE 951 and PEA staff. To be eligible, the staff representative and electors must hold a continuing appointment with CUPE 951 or PEA in the Faculty of Science or hold a continuing appointment in a CUPE 951 or PEA position outside the faculty but perform at least 50% of their normal teaching, research or administrative duties within the Faculty of Science (e.g. co-op, development, student recruitment staff, etc.).

The University of Victoria is committed to equity and diversity. Where possible, constituencies should encourage diverse representatives from their membership to stand for election including women, Indigenous peoples, individuals with disabilities, visible minorities, people of all sexual orientations and gender identities and expressions, and others who may contribute to the diversification of the committee.

The Nomination Form is attached. It can also be found under “Voting” on the University Secretary website. Committee members must ensure they are able to attend all the committee meetings.

Appointment Committee Meeting Schedule:

Task	Date (2024)	Time
Committee Meeting #1	Monday, October 1	12:00 pm -3:00 pm
Committee Meeting #2	Friday, October 11	9:00 am – 12:00 pm
Committee Meeting #3	Thursday, November 14	12:00 pm-1:00 pm
Committee Meeting #4	Thursday, November 28	9:00 am-12:00 pm
Committee Meeting #5	Monday, December 9	1:30 pm-4:30 pm
Committee Meeting #6	Tuesday, December 10	2:00 pm- 3:00 pm

Composition of the Committee:

Number	Composition and Appointment Method
1	Vice-President Academic and Provost (or designate) (Chair)
6	Regular faculty members in the faculty. At least one of the faculty members must be a chair. <ul style="list-style-type: none">• Biology• Biochemistry & Microbiology• Chemistry• Earth & Ocean Sciences• Mathematics & Statistics• Physics & Astronomy
1	Dean from another faculty elected by and from the Deans
1	Undergraduate student in a Science degree program selected by the UVic Student Society
1	Graduate student in a Science degree program selected by the Graduate Students' Society
1	Staff representative from the Faculty of Science with a continuing appointment
1 optional	One regular faculty member from the unit from which the above chair was selected.
1 optional	Associate Dean of Science
11-13	Total

