

Date: July 3, 2024

To: All regular faculty members in the School of Social Work

From: Carrie Andersen
University Secretary

Re: Appointment Committee for the Dean of Health
Call for One faculty representative from the School of Social Work

The appointment committee for the Dean of the new Faculty of Health has been struck in accordance with the [Procedures for the Appointment and Re-Appointment of Deans, GV0450](#). The committee includes a representative from the School of Social Work. The elected representative to this committee has had to step down and therefore, this is a call for **one (1) regular faculty member representative**. The full composition of the committee is provided below.

A nomination form has been sent along with this memo, and is also posted to the [Voting](#) webpage. Those eligible to make nominations, to stand for election, and to vote shall be regular faculty members in the five schools listed above. Nominees are invited to submit a brief biographical sketch and statement of candidacy (not to exceed 300 words and emailed to usec@uvic.ca).

Nomination papers must be received by the Office of the University Secretary, Michael Williams Building, Room A138 or via email to usec@uvic.ca not later than **4:30 p.m. on Tuesday, July 9, 2024**. If there is more than one nominee from each school, an online election will be conducted from 9:00am on Wednesday, July 10, 2024 until 4:00pm on Tuesday, July 16, 2024.

When nominating members to the Committee, constituencies should encourage diverse representatives from their membership to stand for election, including but not limited to: First Nations, Métis and Inuit peoples, and all other Indigenous peoples; members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin; persons with visible and/or invisible (physical and/or mental) disabilities; persons who identify as women; persons of marginalized sexual orientations, gender identities, and gender expressions; and others who may contribute to the diversification of the Committee.

Please note that all nominees should agree to attend all the committee meetings, as listed below.

Appointment Committee Meeting Schedule (continued on page 2):

Task	Date	Time
Committee Meeting #1	Wednesday, August 7, 2024	1:00 pm-3:00 pm
Committee Meeting #2	Tuesday, September 17, 2024	2:30 pm-4:30 pm
Committee Meeting #3	Monday, October 7, 2024	8:00 am-4:30 pm

Task	Date	Time
Site Visits	Monday, October 21 to Friday, October 25, 2024	Committee members must attend interviews and public presentation. Times TBD
Committee Meeting #4	Monday, November 4, 2024	9:00 am – 12:00 pm

Thank you for your interest in this opportunity. Any questions may be directed to my office at usec@uvic.ca.

Composition of the Committee:

Number	Composition and Appointment Method
1	Vice-President Academic and Provost or designate (Chair), Ex-Officio
6	Regular faculty members in the following Schools/Division, at least one of whom must be a Director, selected by Directors: <ul style="list-style-type: none"> • School of Exercise Science, Physical and Health Education • School of Health Information Science (position filled) • Division of Medical Sciences • School of Nursing • School of Public Health and Social Policy • School of Social Work
1	Chair of the Department of Psychology
1	Dean elected by and from the Deans
1	Undergraduate student registered in a degree program offered by the School of Public Health and Social Policy; School of Health Information Science; School of Nursing; School of Exercise Science, Physical and Health Education; School of Social Work; or the Division of Medical Sciences selected by and from the University of Victoria Students’ Society.
1	Graduate student registered in a degree program offered by the School of Public Health and Social Policy; School of Health Information Science; School of Nursing; School of Exercise Science, Physical and Health Education; School of Social Work; or the Division of Medical Sciences selected by and from the Graduate Students’ Society.
1	Staff representative from a CUPE/PEA position, with continuing appointment to be elected from all CUPE/PEA staff with a continuing appointment in the School of Public Health and Social Policy; School of Health Information Science; School of Nursing; School of Exercise Science, Physical and Health Education; School of Social Work; or the Division of Medical Sciences; as well as from those CUPE/PEA staff with a continuing appointment

	outside the faculty for whom at least 50% of their normal duties contribute to teaching, research or administrative activities in the faculty including co-op, development, student recruitment staff, etc.
1	Faculty or staff member appointed by the Vice-President Indigenous
Secretary	An administrative staff member from the Vice-President Academic and Provost's office (non-voting) appointed by the Chair.
14	Total