

Date: September 13, 2024

To: All regular faculty members in the Faculty of Science

From: Carrie Andersen
University Secretary

RE: FIRST Call for Nominations – Appointment Committee for Dean of Science
Review **Nomination Deadline: Monday, September 23, 2024**

1. TERM: The term of the Dean of Science, Peter Loock, will expire on December 31, 2024.
2. An appointment committee is being struck in accordance with policy GV0450. The policy may be viewed at <https://www.uvic.ca/universitysecretary/assets/docs/policies/GV0450.pdf>
3. CALL: This is a call for nominations for six (6) regular faculty members from the Faculty of Science to serve on the appointment committee. At least one member must be a woman.
4. The University of Victoria is committed to equity and diversity. Where possible, when establishing the Appointment Committee, constituencies should encourage diverse representatives from their membership to stand for election including: women, Indigenous peoples, individuals with disabilities, visible minorities, people of all sexual orientations and gender identities and expressions, and others who may contribute to the diversification of the committee.
5. FORM: The Nomination Form is attached. It can also be found under “Voting” on the University Secretary website.
6. SCHEDULE: Committee members must ensure they are able to attend all the committee meetings.

Appointment Committee Meeting Schedule:

Task	Date (2023)	Time
Committee Meeting #1	Monday, October 1	12:00 pm – 3:00 pm
Committee Meeting #2	Friday, October 11	9:00 am – 12:00 pm
Committee Meeting #3	Thursday, November 14	12:00 pm – 1:00 pm
Committee Meeting #4	Thursday, November 28	9:00 pm – 12:00 pm
Committee Meeting #5	Monday, December 9	1:30 pm – 4:30 pm
Committee Meeting #6	Tuesday, December 10	2:00 pm – 3:00 pm

Composition of the Committee:

Number	Composition and Appointment Method
1	Vice-President Academic and Provost (or designate) (Chair)

6	<p>Regular faculty members in the faculty. At least one of the faculty members must be a chair.</p> <ul style="list-style-type: none"> • Biology • Biochemistry & Microbiology • Chemistry • Earth & Ocean Sciences • Mathematics & Statistics • Physics & Astronomy
1	Dean from another faculty, elected by and from the Deans
1	Undergraduate student in the Faculty, selected by the UVic Students' Society
1	Graduate student in the Faculty, selected by the Graduate Students' Society
1	Staff representative from the Faculty of Science with a continuing appointment
1 optional	One regular faculty member from the unit from which the above chair was selected.
1 optional	Associate Dean of Science
13	Total

