

PSYC 300B (A01) – Statistical Methods in Psychology II

Summer (July-August) 2024 CRN 31317

Territorial Acknowledgment

We acknowledge and respect the ləkʷəŋən peoples on whose traditional territory the university stands and the Songhees, Esquimalt and W̱SÁNEĆ peoples whose historical relationships with the land continue to this day.

Meeting times and days

Lectures:

Dates: July 3rd – August 18th, 2024

Room: Clearihue A127

Time: Monday & Wednesday (10:30 AM -12:20), Friday (10:30 AM -11:20)

Note: Sessions in this course may be recorded and posted in Brightspace to allow students who are not able to attend to watch later. Please note that recordings are not guaranteed, and glitches may occur that prevent recordings from being possible or diminish the quality of the recording. Students who have privacy concerns can contact me and will have the option to limit their personal information shared in the recording. If you have other questions or concerns regarding class recording, please contact privacyinfo@uvic.ca

Labs: B01 - Cornett B129 Tuesday & Thursday 10:30 AM - 11:20

B02 - Cornett B129 Tuesday & Thursday 11:30 AM -12:20

Instructor

Alejandra Contreras

Email: acont@uvic.ca

Office: Cor A137

Office hours: Mon & Wed 12:30-1:30,
other times by appointment

Teaching Assistants

Jessica Detta (Class TA)

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Office: Cor B308

Office hours: by appointment

Tara Cooper (Lab TA)

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Office: Cor A210

Office hours:

*Note that office hours will be available between July 3rd and August 16th. Office hours will not be available during holidays (Monday August 5th).

Course Description and prerequisites

The only prerequisite for PSYC 300B is the completion of Psychology 300A with a minimum grade of 50%. This is non-negotiable.

Course description: This course provides a conceptual and practical understanding of statistical analyses applied to research designs with one, two, and more than two groups. Students will develop their skills to evaluate and carry out statistical analyses in psychology. Students will analyze a data set with statistical software (R) using the appropriate statistical procedures and prepare a research report.

Class structure: This is a condense course, Each week will include 3 lectures, two 100 minutes

and one 50 minute lecture, where we will focus on course content. There will also be labs, which will include guided activities for you to apply the course content by using relevant statistical software. You must attend the lab section you are registered in. You will be able to ask questions during lectures and labs. You may also ask questions and provide feedback. Please note that students are expected to attend lectures and labs and that lecture slides are not an adequate substitute for attending lectures and labs, and video recordings are not guaranteed.

Topics covered: Measurement (independent & dependent variables); Power; Inferential analysis for research designs under the Random Sampling Model of Hypothesis Testing. Research designs include related-samples, bivariate correlation, independent samples for , (Analysis of Variance — ANOVA), & multi-factorial ANOVA. Other topics include multiple comparisons, options for analyzing data when assumptions are violated, and analysis of frequency data (Chi-Square).

Learning goals:

1. Explain which statistical analyses to conduct for a given study design and the logic and theory behind each analysis.
2. Apply your understanding of statistics to answer various research questions.
3. Examine, compare, and contrast different types of study designs and analyses.
4. Organize, structure, and analyze data.
5. Use statistical software to explore and analyze a data set to answer a research question.
6. Think critically about data and analyses.
7. Design and execute a plan for conducting analyses about a novel research question.
8. Convey research ideas and research findings in written communication.
9. Communicate the results of an analysis in a clear and concise manner.

Course resources and required materials

Textbook: There is no required textbook for this course. All course content will be delivered through lectures, assignments, and discussion of course concepts.

If you are interested in having a supplemental text as a guide, I recommend the following

OPTIONAL texts:

Gravetter, F. J., & Wallnau, L. B. (2017). *Statistics for the behavioral sciences* (10th ed.). Thomson Wadsworth.

"Learning statistics with R: A tutorial for psychology students and other beginners " by Danielle Navarro. The website for the textbook is can be found here (<https://learningstatisticswithr.com/>) and you can download a PDF of the textbook from that site.

Brightspace: This course uses Brightspace as the course website. and can be found at <https://bright.uvic.ca> where all course-related information will be posted. You will need to complete the [Course Orientation, Syllabus, and Other Resources Module](#) prior to beginning the course to familiarize yourselves with the course. In general, the easiest way to find your way around the course's Brightspace page is to go to Course Home at the top left of the screen. On this page, you will find modules for all course components. By visiting the site using this method, this will ensure that you will find all relevant materials for each part of the course. Other methods of using the site may lead to missed materials.

Email: You will need to check your University of Victoria email account daily for relevant updates. These can be personal emails or class-wide announcements.

iClicker : You will need an iClicker Personal Response System for class. You can either purchase the iClicker Student app subscription or the iClicker device (new or used) at the bookstore.

iClicker device: Both the first and second-generation iClickers can be used. In order to earn participation points, you must register your iClicker using the following steps:

1. Log into the UVic portal (<http://www.uvic.ca/>)
2. Click on: My page
3. Student Services
4. Scroll down to Tools and Forms
5. Select iClicker
6. Enter your iClicker's serial number
7. Click submit

Note that iClicker serial numbers do not contain letter O's, only number 0's. For FAQ about the iClicker, see: <http://elearning.uvic.ca/iclicker/students>.

iClicker Student app: Here are the steps to acquiring the app and registering for the course:

1. Create an account (<https://student.iclicker.com/#/login>) with your campus email address and enter your correct V-number to the profile section.
2. Download the iClicker Student app iOS or Android app from your iTunes or Play Store.
3. Enter your access code (received when you purchase an iClicker Student app subscription from the store).
4. Log into your iClicker account using a web browser (access codes cannot be entered via smartphone or tablet apps). If you are using a smartphone or tablet, simply use the web browser on your device to follow the registration guidelines.

To continue onto registration: click the "Menu" icon in the upper left corner, select "Subscriptions", click "Polling", click "Enter Access Code", type in the code, and click "Submit".

Overview: This course will involve learning about and using the statistical software called R. You will use R to analyze data during Labs and for your Research Report. Note that every student is expected to conduct analyses themselves on their personal device.

Prior to arriving to your first lab of the semester:

1. **Laptop (preferred option):** Download R (the programming language) and R Studio (the program to interface with R). Note: R and R Studio require two separate downloads and R should be downloaded prior to R Studio. **Tablet:** Sign up with a free account with posit.cloud. This is also an option for people with laptops that cannot download and run R/RStudio onto their computer.
2. Watch the introductory videos available on the Lab Brightspace site.
3. Open a dataset on the device you will be using for labs. You will be expected to already know how to do this with your personal device on the first day of labs.

What to bring to class to be prepared:

Lecture slides will generally be posted on Brightspace before classes and it is highly recommended to bring them to class.

Notebook/paper and writing implements, even if you bring a laptop as well. We will occasionally take time for you to work on a problem in class so we can take it up after.

Scientific (but non-graphing) calculator to be able to work on problems.

iClicker to be able to engage in in-class activities and earn participation bonus points.

Laptop with R/RStudio installed on it or tablet with posit.cloud account on it to all lab sessions.

Course communication and support

As a first step, you should always check the syllabus and the course website to find the answer to your questions. If you do have a question, there are several ways you can get help. Given that oftentimes multiple people have the same question, the professor will send out announcements to the class with answers to common questions. Below are different ways that you can find information and get support in this course:

1. Check Brightspace (i.e., syllabus, course announcements, exam instructions, lectures, etc.)
2. Students are welcome to ask questions during lectures and labs by raising their hand.
3. Students may speak to the professor during class time (i.e., before class and after class if times allows).
4. Students are welcome to attend the professor's office hours for one-on-one meetings.
5. Students can also email the TA or the professor to set up a one-on-one meeting.
6. Students are encouraged to form study groups with fellow students and/or to work with their lab groups to study together and/or ask questions.
7. For questions of a personal nature (e.g., extensions, concerns, accessibility, illness, etc.), students should email the professor and can set up a one-on-one meeting if needed.

Emails: When communicating via email please adhere to the following protocols:

- Students can expect an **email response within 48 hours not including weekends** (avoid emailing the night before an assignment is due with a question about the assignment because we might not see your email in time to send a helpful reply). If we have not answered your email in two business days, feel free to send a follow-up email.
- Please consult the course outline, other handouts, and the course website **before** submitting inquiries by email.
- If you want to set an appointment, include a **variety of dates and times** that would work for you, and allow a few days for us to get back to you. Please do not email the night before and expect us to be available the next day.
- In the subject line indicate the course code, section number, and the topic of your email (e.g., PSYC300B 03 descriptive statistics question).
- Emails should come from your UVic email account.
- All communications (verbal, email) should be respectful in language and tone and constructive in nature. This includes communications with the professor, the TA, and your fellow students.

Study Groups: Working together in groups of 2 to 4 people on a regular basis (not just the day before the exam) can be helpful; in the past, students have reported benefiting from study groups. If you find this helpful, I highly encourage you to seek out other interested students (the Brightspace discussion forum or labs could be a good place to arrange this). I welcome study groups during office hours or pre-arrange appointments.

Behavioural expectations

The University of Victoria is committed to promoting, providing, and protecting a positive, supportive, and safe learning and working environment for all its members and so am I. If you have any concerns regarding activities that are intrinsic to PSYC 300B, please see me in the first week of the term.

Respect for Diversity: It is my intention that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength, and benefit. It is my intention to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our course deadlines conflict with your religious events, please let me know so that we can make arrangements for you.

Academic integrity: The department of psychology has a zero-tolerance policy towards academic integrity violations. The department reserves the right to use cheating detection software or other platforms to assess the integrity of student work. See policy on academic integrity below.

Course evaluation

Evaluation	Date	% of Grade
Homework	Throughout the semester at 9:00pm	10%
Post-class quizzes	Throughout the semester at 11:59pm	10%
Labs	Most weeks, during lab sessions	10%
Midterm exam #1	Friday, July 12	15%
Midterm exam #2	Friday, August 2	20%
Final exam	Friday, August 16	20%
Research Report: Final Report	Monday, August	15%
Class Survey (Bonus)	Friday, July 5 th at 11:59pm	1%
iClicker Participation	Throughout the semester during class time	2% max bonus mark

Course completion requirements

Students who have completed the following required course elements will be considered to have completed the course:

- At least one midterm
- The final exam
- The research report

Failure to complete one or more of these elements will result in a grade of "N" regardless of the cumulative percentage of all other elements of the course. N is a failing grade and factors into GPA as a value of 0.

In accordance with the University's policy on academic concessions, "A student who completes all course requirements is not eligible for an academic concession". Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components.

Please note, **labs in PSYC 300B are mandatory, and you must get a passing grade** (50% or higher) **in the lab portion of the course**. If you do not get a passing grade in the labs, you will be ineligible to write the final exam and will receive a failing grade (F) in the course regardless of your performance on the rest of the material.

Course evaluation components

Homework

You will be given up to 12 graded homework assignments worth a total of 10% of your final grade. The homework will provide you with opportunities to test your mastery of the material. There is simply NO substitute for wrestling a statistics problem to the ground yourself in order to understand the material. You will be required to enter your answers to the homework questions on Brightspace. Answer keys will be provided once the homework has been closed. The lowest two homework grades will be dropped. There are no make-up homework assignments available.

Quizzes

There will be a total of 12 quizzes on Brightspace to be completed outside class time. These quizzes are worth 10% of your final grade with the bottom two marks being dropped. Quizzes are untimed, and you can attempt each quiz up to five times while they are open, with your final grade for any quiz being the average of all of your attempts for that quiz. There are no make-up quizzes available.

Labs

To further facilitate your integration of the course material, you will participate in **mandatory and GRADED lab exercises** worth 10% of your final grade. To complete labs, you will work in groups of 3-6 students during lab sessions. Each group will hand in one lab at the end of each lab session. Each group member is expected to contribute equally to the submitted product. If a person has concerns regarding the contribution of one or more members of the group, they should speak to Prof. Contreras, it is possible to request re-assignment to a different group. Students are expected to come to lab sessions prepared with a laptop, a tablet, or another web-enabled device. There will be a total of 11 labs (8 R labs and 3 Research Paper labs), with the lowest two R lab marks and lowest research paper lab mark being dropped. Further information is provided in the Lab Document provided on Brightspace. Please note, labs in PSYC 300B are mandatory, and you must get a passing grade (50% or higher) in the lab portion of the course. If you do not get a passing grade in the labs, you will be ineligible to write the final exam and will receive a failing grade (F) in the course regardless of your performance on the rest of the material. As we drop the two lowest labs, there are no make-up labs.

Exams

Exams will cover material covered in relevant lectures, labs, homework, and quizzes. Overall, the questions in the exams are designed to not only test students' knowledge of course material, but also students' ability to apply the concepts in novel situations. The exams may be a combination of multiple choice, short answer, and long answer questions. **All exams will be written in person during class time.** All grades will be posted on Brightspace following each exam. It is your responsibility to check this posting to ensure the grade is correct.

Missed Midterms Exams

You are responsible for attending exams as scheduled. **No make-up exams will be given.** If you miss a midterm due to **an unexpected or unavoidable circumstance** (e.g., illness, accident, or family affliction), you must send me an email as soon as possible indicating that you have missed the midterm, and the reason for it within your comfort level of disclosure. You do not need to provide any formal documentation if the reason is for an unexpected or unavoidable circumstance. If you are missing a midterm due to **conflicting responsibility** (e.g., representing the university at a academic, artistic, or sporting event; service in the armed forces or emergency services), then documentation is required prior to the exam or midterm. If the reason for missing the exam is deemed acceptable, then a grade for the missing midterm will be generated by proportionally

weighting the performance on the other midterm and the final exam.

Failure to contact the instructor will mean a grade of 0 will be assigned to the missing midterm. **No make-up exams will be scheduled. Students who miss both midterms will receive a grade of “N” in the course** as they will be deemed to have missed too much of the course material to have met course completion requirements.

Missed Final exam

If you are unable to attend the final exam you must apply to Records Services for a “Request for Academic Concession” (RAC), typically within 10 working days of the exam date. If an academic concession is granted for the final exam, an alternative date to write the make up exam **MUST** be arranged with the instructor. **Any student who does not take the final exam will receive an “N” in this course, unless they have failed the lab portion of the course, in which case they will receive an “F”.**

Research project

An original research report is **REQUIRED** for successful completion of this course. For the research project, you will be working in a small group of students (2-3) to produce a full APA style research report. You will be basing your report on a pre-defined dataset that is provided to you, but you will have some choice in what variables you actually want to analyze. Further details about the Research Report will be posted on Brightspace. The final research report will be due on August **If you do not turn in the research project paper you will receive an “N” in this course.**

Bonus iClicker participation

iClickers are used as a way to work together through questions posed in class. When used effectively, iClickers can increase your ongoing engagement and involvement, promote a safe environment to communicate your answers, and create lively discussions in class. iClickers can also provide immediate feedback about your understanding of the class material and help us figure out how to improve your understanding of a concept.

In order to receive the full 2% bonus, students need to participate in 75% of questions posed in 75% of classes with iClicker questions. Given that these are bonus points and the level of participation required to receive maximum points is set at 75% of all classes to allow you to occasionally miss a class, skip a question at times, forget your iClicker, or run out of batteries, there are no opportunities to make up iClicker Participation points. Note: It is an academic infraction to use or bring another student’s iClicker to class, to lend your iClicker to another student, or to click in when not present in class. This will be treated similarly to other academic infractions (such as cheating on an exam) and will be subject to university disciplinary procedures.

Class Survey (Bonus)

You can earn a 1% bonus mark for completing a simple class survey through the Lab Brightspace site. The survey asks simple demographic questions and questions on your usage of social media. We will anonymize this dataset and then use it for analysis purposes during the labs. This survey will be available starting Wednesday, July 3rd and will close at 11:59 pm on Friday July 5th. To earn the 1% bonus mark, you must complete the survey by Friday, July 5th. Given that this survey is worth a bonus point, students will not earn any points for completing the survey late. The survey will not be published anywhere and will not be shared with anyone outside this course.

Important Dates

Jul 9 – Deadline to drop the course for 100% fee reduction.

Jul 10 – Deadline to add the course.

Jul 20 – 50% fee reduction drop deadline.

Aug 2 – Last day to drop the course, no fee reduction.

Tentative Course schedule

Wk.	Day	Date	Topic	Homework/Quizzes Due
Part 1 – Hypothesis Testing with 1 – and 2- sample designs, Variability explained				
1	Wed	Jul 3	Course intro Topic 1: Variables and Measurement	HW/Quiz Topic 1 Due Jul 5
1	Fri	Jul 5	Topic 2: Hypothesis Testing - Related Sample Design	HW/Quiz Topic 2 Due Jul 9
2	Mon	Jul 8	Topic 2: Hypothesis Testing - Related Samples Design Topic 3: Hypothesis Testing – Correlation Design	HW/Quiz Topic 3 Due Jul 11
2	Wed	Jul 10	Topic 4: Hypothesis Testing - Independent Samples Design	
2	Fri	Jul 12	Midterm Exam #1 (topics 1-3)	
3	Mon	Jul 15	Topic 4: Hypothesis Testing – Independent Samples Design	HW/Quiz Topic 4 Due Jul 16
Part 2 – Power and Multigroup Design (ANOVA)				
3	Wed	Jul 17	Topic 5: Variability explained (r^2) Topic 6: Power	HW/Quiz Topic 5 Due Jul 18
3	Fri	Jul 19	Topic 6: Power	HW/Quiz Topic 6 Due Jul 23
4	Mon	Jul 22	Topic 7: Hypothesis Testing – Multigroup Design (ANOVA)	
4	Wed	Jul 24	Topic 7: Multigroup Design (ANOVA)	HW/Quiz Topic 7 Due Jul 25
4	Fri	Jul 26	Topic 8: Multiple Comparisons	
5	Mon	Jul 29	Topic 8: Multiple Comparisons	HW/Quiz Topic 8 Due Jul 30
Part 3 – Multifactorial Designs and non-parametric tests				
5	Wed	Jul 31	Topic 9: Hypothesis Testing - Multi-Factorial Designs	
5	Fri	Aug 2	Midterm Exam #2 (topics 4-8)	
6	Mon	Aug 5	BC Day – No Class	
6	Wed	Aug 7	Topic 9: Hypothesis Testing - Multi-Factorial Designs	HW/Quiz Topic 9 Due Aug 8
6	Fri	Aug 9	Topic 10: Interactions in Factorial Designs	Research Report Due Aug 9 HW/Quiz Topic 10 Due Aug 10
7	Mon	Aug 12	Topic 11: Analysis of Frequency data	HW/Quiz Topic 11 Due Aug 12
7	Wed	Aug 14	Topic 12: Options when Assumptions are Violated	HW/Quiz Topic 12 Due Aug 15
7	Fri	Aug 16	Final Exam (topics 9-12)	

UNIVERSITY OF VICTORIA

Department of Psychology Important Course Policy Information Summer Session 2024

Accessible Learning

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the [Centre for Accessible Learning](#) and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

Attendance and Absences

Attendance is important. Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

Children and Pets

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

Class Recording and Auto-Captioning Statement

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy, please contact privacyinfo@uvic.ca

Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact [CAL](#).

Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment.

Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: onlineconduct@uvic.ca

Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class¹. The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the [Resolution of Non-Academic Misconduct Allegations policy \(AC1300\)](#) or the [Academic Integrity Policy](#), whichever is more appropriate for the situation.

Course Experience Survey (CES)

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential course experience survey (CES) regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to <http://ces.uvic.ca>. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

Disclaimer

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

Grading

In classes that are based on a percentage grading scheme, the following [Undergraduate Grading Scale](#) is used

Grade	A+	A	A-	B+	B	B-	C+	C	D	F
Percentage	90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	51-59	< 50
GP Value	9	8	7	6	5	4	3	2	1	0

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is round to 84% and 84.50% is rounded to 85%).

Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

Ombudsperson and Academic Concerns

From the course calendar...

Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (<https://uvicombudsperson.ca>). Current contact information for the office can be found here <https://uvicombudsperson.ca/contact/>.

¹ Syllabi belong to the department through which the course is administered.

Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the [Senate Policy on Academic Integrity](#). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.
2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.
3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.
4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.
5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.
6. **Aiding Others to Cheat.** It is a violation to help others or attempt to help others to engage in any of the conduct described above.

The use of a generative artificial intelligence (AI) is strictly prohibited in any submitted work (unless expressly endorsed by the instructor as part of an assignment).

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar Fall 2023.

The definitive source for information on Academic Integrity is the University Calendar

Other useful resources on Plagiarism and Cheating include:

1. The Ombudsperson's office: <https://uvicombudsperson.ca/academic-integrity/>
The [Office of the Ombudsperson](#) is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: ombuddy@uvic.ca; Web: uvicombudsperson.ca.
2. UVic Library Resources: <http://www.uvic.ca/library/research/citation/plagiarism/>
3. UVic Library Document on [Avoiding Plagiarism](#)

Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

Program Requirements

For more information see the [UVic Calendar](#).

Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the [deadlines](#) set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

Request for Academic Concessions

Students can apply for [academic concessions](#) if their course requirements are affected by (i) unexpected and/or unavoidable circumstances (e.g., illness, family affliction, etc.), or (ii) conflicting responsibilities (e.g., service in the armed forces or first responder, representing the university).

- **Request an in-course extension**
If you require more time to complete a course requirement or miss a test or midterm exam, then you will need to complete the "[In-Course Extension Form](#)" and submit it directly to your course instructor. All course requirements must be completed prior to the submission of final grades.
- **What to do if you miss the final exam scheduled during the formal exam period**
Apply at Records Services for a "[Request for Academic Concession](#)", normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record.
- **What to do if you require additional time to complete course requirements beyond the normal term.**
Apply at Records Services for a "[Request for Academic Concession](#)", normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record if the missing work has been deemed required. Note, only required course components may be deferred.

Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at <https://www.uvic.ca/socialsciences/psychology/research/participants/>.

Student Support Services

[Learn Anywhere](#) is the student support portal for a full range of student academic and support services. Services include: [Centre for Academic Communication](#), [Math & Stats Assistance Centre](#), [Counselling Services](#), [Health Services](#), [Library](#), [Ombudsperson](#), and [Computer Help Desk](#)

This classroom is a trans-inclusive space

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available at UVic.

University of Victoria Students' Society (UVSS)

The [UVSS](http://uvss.ca) is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at uvss.ca!

Academic Important Dates

Summer session – (May – August)

Wednesday, May 8 th	May - August courses begin for all faculties
Monday, May 13 th	May and May-June courses begin
Monday, May 20 th	University Closed (Victoria Day)
Friday, May 31 st	Fee deadlines for summer
Wednesday, June 5 th	May Courses End
Thursday, June 6 th	June Courses Begin
Monday, June 10 th	First registration date for Winter Session 2024/2025
Friday, June 28 th	May-June and June Courses End
Monday, July 1 st	University Closed (Canada Day)
July 1 st and July 2 nd	Reading Break May-August sections only
Wednesday, July 3 rd	July and July-August courses begin
Thursday, July 25 th	July courses end
Friday, July 26 th	August courses begin
Friday, August 2 nd	May-August classes end for all faculties
Monday, August 5 th	University Closed (British Columbia Day)
Tuesday, August 6 th	May-August examinations begin for all faculties
Saturday, August 17 th	May-August examinations end for all faculties
Sunday, August 18 th	July-August and August courses end

Add and drop dates for standard 2024 Summer Session courses

Term	Start Date	End Date	Duration	100% Fee Reduction	Add Deadline	50% Fee Reduction	Academic Drop no Fee Reduction
1	May 8	Aug 2	87	May 20	May 23	Jun 9	Jul 3
2	May 13	Jun 28	47	May 19	May 20	May 30	Jun 12
3	Jul 3	Aug 18	47	Jul 9	Jul 10	Jul 20	Aug 2
4	May 13	Jun 5	24	May 16	May 16	May 21	May 28
5	Jun 6	Jun 28	23	Jun 8	Jun 8	Jun 14	Jun 20
6	Jul 3	Jul 25	23	Jul 5	Jul 5	Jul 11	Jul 17
7	Jul 26	Aug 18	24	Jul 29	Jul 29	Aug 3	Aug 10

Sexualized Violence Prevention and Response at UVic

UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting www.uvic.ca/svp. If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out:

Where: Office of Equity and Human Rights, Sedgewick Building, Room C115

Phone: 250 721 8021

Email: svpcoordinator@uvic.ca

Web: <https://www.uvic.ca/sexualizedviolence/>

BE WELL



A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

Social Life, Friends, & Community at UVic:

Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus.

<https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php>

Counselling Services:

The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors>

Health Services:

The Student Wellness Centre also provides a full service primary health clinic for students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians>

Centre for Accessible Learning:

The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations <https://www.uvic.ca/accessible-learning/index.php>. The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

Elders' Voices:

The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being.

www.uvic.ca/services/indigenous/students/programming/elders/

Mental Health Supports and Services:

Mental health supports and services are available to students from all areas of the UVic community: <https://www.uvic.ca/student-wellness/wellness-resources/mental-health/>