

PSYC 300A A02 (12970)

Statistical Methods in Psychology I

Fall 2023

Lectures: 12:30–1:20pm; **Tuesday, Wednesday, Friday**
Location: Clearihue (CLE) A127

Labs: Check academic calendar for the date and time that you registered

Instructor: Jonathan Rush, PhD (he/him)
Office hours: Wednesdays 1:30–2:30pm; or by appointment
Office: Cornett B318
E-mail: jrush@uvic.ca

TA: Maria Stepanyan (she/her)
Email: mstepanyan@uvic.ca
Office Hours: By appointment

TERRITORY ACKNOWLEDGEMENT

We acknowledge and respect the ləkʷəŋən peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

COURSE DESCRIPTION AND OBJECTIVES

This course will provide a conceptual and practical understanding of descriptive and inferential statistics as applied to psychological research. Scientific knowledge in psychology relies greatly on the use of statistics. An understanding of the core statistical concepts will enable you to become a critical consumer of scientific claims. We will provide you with the tools necessary to help you develop the skills needed to evaluate and carry out statistical analyses in psychological research. These skills include:

- Explaining the logic and theory underlying each analysis and implementing the computational procedures
- Applying the appropriate test statistic given a particular research design and data
- Describing the strengths and weaknesses of a given research study
- Correctly interpreting and communicating the results of an analysis

TOPICS COVERED

Visual and numerical description of univariate and bivariate data, including correlation and regression; probability theory as it relates to inferential statistics; hypothesis testing; application of z-test and t-test for single sample designs; communication of statistical findings.

COURSE PREREQUISITES

The prerequisites for PSYC 300B include:

- PSYC 201 and the Academic Writing Requirement (AWR) fulfilled
- Recommended: Math 12 (Pre-Calculus) or MATH 120 or MATH 151 at UVic

COURSE FORMAT

Lectures: We will meet three times per week for lectures. There will be opportunities during lectures to work on practice problems. It is recommended that you come prepared to do so (i.e., bring your calculator).

Labs: Most weeks will have a lab associated with it (see Class Schedule). The weekly labs will include guided activities for you to practice and apply the course content. You will be able to ask questions during lectures and labs. Please note, **Labs are mandatory, and you must earn a minimum grade of 50%** (a passing grade) in the lab portion of the course. If you do not earn a passing grade in the labs, you will be ineligible to write the final exam and will receive an “**F**” in the course, regardless of your performance in the rest of the course. You must attend the lab section you are registered in.

BRIGHTSPACE

All course material, including lecture slides and weekly assignments, will be available through Brightspace. You can access our Brightspace page by logging in through MyPage or directly through bright.uvic.ca.

TEXTBOOK

There is no required textbook for this course. All required content will be delivered through lectures, assignments, and discussion of course concepts. If you are interested in having a supplemental text as a guide, I recommend the following **OPTIONAL** texts:

Pagano, R. R. (2012). *Understanding statistics in the behavioral sciences* (10th edition). Belmont, CA: Wadsworth/Cengage Learning.

(free) Navarro, D. (2019). [*Learning statistics with R: A tutorial for psychology students and other beginners.*](#)

Field, A., Miles, J., & Field, Z. (2012). *Discovering Statistics Using R*. Thousand Oaks, CA: Sage Publications

Note: *These texts are for supplemental reading only. Specific material from these texts will not be tested*

COMPUTER SOFTWARE FOR STATISTICAL ANALYSIS (R / RSTUDIO)

This course will include an introduction to R (and RStudio), a widely used and freely available statistical software program. You will use R to complete some of the lab activities. You may be required to download the software. Information on downloading, installing, and using the software can be found in the Lab Brightspace site, and will be covered during lab time.

COURSE REQUIREMENTS AND EVALUATION

Final grades will be calculated based on the following specific elements:

| Evaluation | Date | % of Grade |
|-------------------------|--------------------------------|------------|
| Weekly Assignments (10) | Due by end of day most Fridays | 10% |
| Labs | Most weeks during lab sessions | 10% |
| In-Class Activities | Throughout term | 5% |
| Exam #1 (topics 1-3) | Tuesday, October 3 | 15% |
| Exam #2 (topics 4,5) | Tuesday, October 24 | 15% |
| Exam #3 (topics 6-8) | Friday, November 10 | 15% |
| Final Exam (cumulative) | TBD December 7–20 | 30% |

Weekly Assignments

There will be ten (10) assignments throughout the term, each worth 1% of your total grade. Assignments are to be submitted by the **end of the day** on the day they are due. You will receive credit for completing assignments on time. Assignments will not be graded, but we will check your assignment for completeness and to ensure sufficient effort was given.

Note that the 10% for homework assignments are the easiest marks and most important work you will do. By doing them you will not only guarantee yourself 10/10 but you will be better prepared for the exams.

Lab Assignments

The goal of labs is to get hands-on practical experience so that students can deeply integrate the course material and learn from fellow class members. To complete labs, you will work in groups of 3-6 students during lab sessions. Each group will hand in one lab at the end of each lab session. Each group member is expected to contribute equally to the submitted product. If a person has concerns regarding the contribution of one or more members of the group, they should speak to Dr. Rush. Students are expected to come to lab sessions prepared. There will be 11 lab sessions in total with 7 content labs and 4 programming (R) labs. Students' lowest content lab and lowest programming lab will be dropped such that the best 6/7 content labs and the best 3/4 programming labs will count towards the final lab grade. This will allow you to miss up to two lab sessions due to illness or other external factors without penalty. The points from the content labs will make up 90% of the lab grade; and the points from the R labs will make up 10% of the lab grade.

Lab Attendance: Labs are mandatory, and you must earn a minimum grade of 50% (a passing grade) or you will be ineligible to write the final exam and will receive an 'F' in the course, regardless of your performance in the rest of the course. **Note: Lab grades are not rounded up. Given that we drop two of the lowest lab scores, there are no make-up labs.**

In-Class Activities

There will be 4 in-class activities throughout the term. These activities will be graded for correctness (worth 5% of your total grade). They will be designed to prepare you for upcoming exams and may either be in the form of a group task or problems to solve individually. The dates of these class activities may vary from the tentative schedule (see below) depending on the class progress. You will be given ample notice when these activities will take place. You are expected to attend class and participate in class activities.

Exams

Exams will include calculations, short answer and multiple choice questions. **Bring Your Calculator.** Midterm exams will focus on material covered since the last exam but may require use of previous material (statistics knowledge is cumulative). Final Exam will be cumulative but will focus on material that has not yet been tested.

Missed Exams: It is your responsibility to attend in-class exams as scheduled. **There will be no make-up exams.** If you miss an exam due to illness, accident, or family affliction, you must notify me (via email or telephone message) on or before the exam date. If your justification for missing an exam is accepted, then you will be assigned a score based on the class average for that midterm and on how well you do, relative to the rest of the class, on the remaining exams. **If you miss two or more exams you will receive an “N” in the course.**

You must write the Final Exam to pass the course. If you are unable to attend the final exam you must apply to Records Services for a “Request for Academic Concession”, typically within 10 working days of the exam date. If an academic concession is granted for the final exam, an alternative date to write the make up exam must be arranged with the instructor. If you do not take the final exam, you will receive an “N” in this course. Link for RAC – <https://www.uvic.ca/registrar/students/appeals/acad-concession/index.php>

A FEW ADDITIONAL NOTES

Calculator

You will need a calculator for this course. Pretty much any calculator will do as long as it has a square root function. You are encouraged to bring your calculator to each lecture/tutorial. Calculators will be needed for tests/exams. I would not recommend using the calculator on your mobile device, as this will not be permitted during tests/exams.

Study Groups

Working together in groups of 2 to 4 people on a regular basis (not just the day before the exam) is helpful for some people. If you find this helpful, I highly encourage you to seek out other interested students (the Brightspace discussion forum or labs could be a good place to arrange this). Also, I welcome study groups to come see me in pre-arranged office hours.

Grading

As per university policy, your final grade in the course will be based on your total percent score. Grades that end with a decimal point of 0.5 or above will be rounded to the next higher whole number, and grades that end with a decimal point below 0.5 will be rounded to the next lower whole number: Rounding will only occur for the final grade.

The final letter grade in the course will be based on total percent score as shown:

| | | | |
|---------------|--------------|--------------|----------------|
| A+ = 90 – 100 | B+ = 77 – 79 | C+ = 65 – 69 | F = 0 – 49 |
| A = 85 – 89 | B = 73 – 76 | C = 60 – 64 | N = incomplete |
| A- = 80 – 84 | B- = 70 – 72 | D = 50 – 59 | |

Course Completion Requirement

Students who have completed the following elements will be considered to have completed the course:

- Complete at least two Midterm Exams
- Complete the Final Exam

Failure to complete one or more of these elements will result in a grade of “N” regardless of the cumulative percentage of all other elements in the course. N is a failing grade and factors into GPA as a value of 0.

In accordance with the [University’s policy on academic concessions](#), “A student who completes all course requirements is not eligible for an academic concession”. Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components.

Course Registration

It is your responsibility to check your registration status by the drop deadline to ensure that you are registered in the course.

- **September 19th** is the last day for 100% fee reduction
- **September 22nd** is the last day to add courses
 - Undergrad course adds after this date will require an Undergraduate Course Change form and are subject to the approval of the Director of the Academic Advising Centre.
- **October 10th** is the last day for 50% fee reduction
- **October 31st** is the last day for withdrawing without academic penalty of failure
- University policy state that failing to attend lectures does not constitute official withdrawal

STATEMENT OF BEHAVIOURAL EXPECTATIONS

I am committed to promoting, providing & protecting a positive, supportive, and safe learning environment for all of the members of this class. If you have any concerns regarding the activities that are intrinsic to PSYC 300B, please see me in the first week of the term. Students are encouraged to review the Student Code of Conduct available on the university website.

Respect for Diversity: It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, body size, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our class meetings conflict with your religious or cultural events, please let me know so that we can make arrangements for you.

TENTATIVE CLASS SCHEDULE

This is a guide only. Topics covered in class may not correspond exactly with this outline. You will be responsible for all material covered in class. I will keep to this schedule as closely as I can. You may notice that the lectures occur about 1 week before the assignments are due for any particular topic. This is to give you time to absorb that material, work on the assignment, ask questions if needed and finish all aspects of each assignment.

| Week | Date | Lecture Topic | Lab |
|--------------------------------------|--------------------|--|--|
| PART 1: UNIVARIATE STATISTICS | | | |
| 1 | Wed Sep 6 | Topic 1: Introduction and Course Overview | <i>No Lab</i> |
| | Fri Sep 8 | Topic 1: Scales of measurement; Variables | |
| 2 | Tues Sep 12 | Topic 1: Scales of measurement | <i>Orientation/Scales of measurement</i> |
| | Wed Sep 13 | Topic 2: Frequency Distributions | |
| | Fri Sep 15 | Topic 2: Frequency Distributions (Assignment #1 Due: Scales of measurement) | |
| 3 | Tues Sep 19 | Topic 2: Frequency Distributions | <i>Frequency Distributions</i> |
| | Wed Sep 20 | Topic 3: Measures of Central Tendency & Variability | |
| | Fri Sep 22 | Topic 3: Measures of Central Tendency & Variability (Assignment #2 Due: Frequency Distributions) | |
| 4 | Tues Sep 26 | Topic 3: Measures of Central Tendency & Variability | <i>R Basics</i> |
| | Wed Sep 27 | Topic 3: Measures of Central Tendency & Variability | |
| | Fri Sep 29 | <i>In-Class Activity #1 (topics 1, 2, 3)</i> (Assignment #3 Due: Central Ten/Variability) | |
| 5 | Tues Oct 3 | EXAM #1 (15%) Topics 1–3 | <i>R Basics</i> |
| PART 2: BIVARIATE STATISTICS | | | |
| 5 | Wed Oct 4 | Topic 4: Correlation | |
| | Fri Oct 6 | Topic 4: Correlation | |
| 6 | Tues Oct 10 | <i>Thanksgiving Carry-over (No Class)</i> | <i>Correlations</i> |
| | Wed Oct 11 | Topic 4: Correlation | |
| | Fri Oct 13 | Topic 5: Regression (Assignment #4 Due: Correlation) | |
| 7 | Tues Oct 17 | Topic 5: Regression | <i>Regression</i> |
| | Wed Oct 18 | Topic 5: Regression | |
| | Fri Oct 20 | <i>In-Class Activity #2 (topics 4 & 5)</i> (Assignment #5 Due: Regression) | |
| 8 | Tues Oct 24 | EXAM #2 (15%) Topics 4 & 5 | <i>R Basics</i> |

| Week | Date | Lecture Topic | Lab |
|---|---------------------|--|------------------------------------|
| PART 3: PROBABILITY AND INFERENTIAL STATISTICS | | | |
| 8 | Wed Oct 25 | Topic 6: Empirical Distributions (normal curve; standard scores) | |
| | Fri Oct 27 | Topic 6: Standard Scores; Random Sampling | |
| 9 | Tues Oct 31 | Topic 7: Probability | <i>Distributions</i> |
| | Wed Nov 1 | Topic 7: Probability | |
| | Fri Nov 3 | Topic 8: Hypothesis Testing Assignment #6 Due: Distributions | |
| 10 | Tues Nov 7 | Topic 8: Hypothesis Testing | <i>R Basics</i> |
| | Wed Nov 8 | In-Class Activity #3 (topics 6, 7, & 8) | |
| 10 | Fri Nov 10 | EXAM #3 (15%) Topics 6, 7, 8 Assignment #7 Due: Probability | |
| 11 | Tues Nov 14 | Reading Break (No Class) | <i>No Lab</i> |
| 11 | Wed Nov 15 | Reading Break (No Class) | |
| PART 4: SINGLE-SAMPLE HYPOTHESIS TESTING | | | |
| 11 | Fri Nov 17 | Topic 9: Sampling Distribution of the Mean | |
| 12 | Tues Nov 21 | Topic 9: Sampling Distribution of the Mean | <i>Error Detection</i> |
| | Wed Nov 22 | Topic 10: Single Sample z-test | |
| | Fri Nov 24 | Topic 10: Single Sample z-test (Assignment #8 Due: Hypothesis testing) | |
| 13 | Tues Nov 28 | Topic 11: Single Sample t-test | <i>Hypothesis Testing – z test</i> |
| | Wed Nov 29 | Topic 11: Single Sample t-test | |
| | Fri Dec 1 | In-Class Activity #4 (topics 9, 10, & 11) Assignment #9 Due: Single sample z-test) | |
| | TBA Dec 7-20 | Cumulative Final Exam (30%) (Assignment #10: Single sample t test) <i>Due 36 hrs prior to final exam</i> | |

Sexualized Violence Prevention and Response at UVic

UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting www.uvic.ca/svp. If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out:

Where: Sexualized violence resource office in EQHR, Sedgewick C119

Phone: 250.721.8021

Email: svpcoordinator@uvic.ca

Web: www.uvic.ca/svp

BE WELL



A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

Social Life, Friends, & Community at UVic:

Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus.

<https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php>

Counselling Services:

The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors>

Health Services:

The Student Wellness Centre also provides a full service primary health clinic for students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians>

Centre for Accessible Learning:

The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations www.uvic.ca/services/cal/. The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

Elders' Voices:

The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being.

www.uvic.ca/services/indigenous/students/programming/elders/

Mental Health Supports and Services:

Mental health supports and services are available to students from all areas of the UVic community: <https://www.uvic.ca/student-wellness/wellness-resources/mental-health/>

UNIVERSITY OF VICTORIA

Department of Psychology Important Course Policy Information Fall Session 2023

Accessible Learning

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the [Centre for Accessible Learning](#) and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

Attendance and Absences

Attendance is important. Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

Children and Pets

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

Class Recording and Auto-Captioning Statement

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy please contact privacyinfo@uvic.ca

Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact [CAL](#).

Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment.

Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: onlineconduct@uvic.ca

Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class¹. The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the [Resolution of Non-Academic Misconduct Allegations policy \(AC1300\)](#) or the [Academic Integrity Policy](#), whichever is more appropriate for the situation.

Course Experience Survey (CES)

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential course experience survey (CES) regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to <http://ces.uvic.ca>. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

Disclaimer

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

Grading

In classes that are based on a percentage grading scheme, the following [Undergraduate Grading Scale](#) is used

| Grade | A+ | A | A- | B+ | B | B- | C+ | C | D | F |
|------------|--------|-------|-------|-------|-------|-------|-------|-------|-------|------|
| Percentage | 90-100 | 85-89 | 80-84 | 77-79 | 73-76 | 70-72 | 65-69 | 60-64 | 51-59 | < 50 |
| GP Value | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 | 0 |

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is round to 84% and 84.50% is rounded to 85%).

Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

Ombudsperson and Academic Concerns

From the course calendar...

Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (<https://uvicombudsperson.ca>). Current contact information for the office can be found here <https://uvicombudsperson.ca/contact/>.

¹ Syllabi belong to the department through which the course is administered.

Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the [Senate Policy on Academic Integrity](#). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.
2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.
3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.
4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.
5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.
6. **Aiding Others to Cheat.** It is a violation to help others or attempt to help others to engage in any of the conduct described above.

The use of a generative artificial intelligence (AI) is strictly prohibited in any submitted work (unless expressly endorsed by the instructor as part of an assignment). The Department reserves the right to use AI detectors.

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar Fall 2023.

The definitive source for information on Academic Integrity is the University Calendar

Other useful resources on Plagiarism and Cheating include:

1. The Ombudsperson's office: <https://uvicombudsperson.ca/academic-integrity/>
The [Office of the Ombudsperson](#) is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: ombuddy@uvic.ca; Web: uvicombudsperson.ca.
2. UVic Library Resources: <http://www.uvic.ca/library/research/citation/plagiarism/>
3. UVic Library Document on [Avoiding Plagiarism](#)

Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites **ARE NOT** exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

Program Requirements

For more information see the [UVic Calendar](#).

Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the [deadlines](#) set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

Request for Academic Concessions

Students can apply for [academic concessions](#) if their course requirements are affected by (i) unexpected and/or unavoidable circumstances (e.g., illness, family affliction, etc.), or (ii) conflicting responsibilities (e.g., service in the armed forces or first responder, representing the university).

- **Request an in-course extension**
If you require more time to complete a course requirement or miss a test or midterm exam, then you will need to complete the "[In-Course Extension Form](#)" and submit it directly to your course instructor. All course requirements must be completed prior to the submission of final grades.
- **What to do if you miss the final exam scheduled during the formal exam period**
Apply at Records Services for a "[Request for Academic Concession](#)", normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record.
- **What to do if you require additional time to complete course requirements beyond the normal term.**
Apply at Records Services for a "[Request for Academic Concession](#)", normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record if the missing work has been deemed required. Note, only required course components may be deferred.

Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at <https://www.uvic.ca/socialsciences/psychology/research/participants/>.

Student Support Services

[Learn Anywhere](#) is the student support portal for a full range of student academic and support services. Services include: [Centre for Academic Communication](#), [Math & Stats Assistance Centre](#), [Counselling Services](#), [Health Services](#), [Library](#), [Ombudsperson](#), and [Computer Help Desk](#)

This classroom is a trans-inclusive space

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available at UVic.

University of Victoria Students' Society (UVSS)

The [UVSS](http://uvss.ca) is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at uvss.ca!

Academic Important Dates

[Fall session – first term \(September – December\)](#)

| | |
|--|--|
| Wednesday, September 6 th | First term classes begin for all faculties |
| Tuesday, September 19 th | Last day for 100% reduction of second term fees for standard courses 50% of tuition fees will be assessed for courses dropped after this date. |
| Friday, September 22 nd | Last day for adding courses that begin in the first term |
| Saturday, September 30 th | Last day for paying first term fees without penalty |
| Monday, October 2 nd | University Closed (National Day for Truth and Reconciliation, September 30 th) |
| Monday, October 9 th | University Closed (Thanksgiving Day) |
| Tuesday, October 10 th | Last day for 50% reduction of tuition fees for standard courses |
| Tuesday, October 31 st | Last day for withdrawing from first term courses without penalty of failure |
| Monday, November 13 th | University Closed (Remembrance Day, Nov 11 th) |
| November 13 th - 15 th | Reading Break for all faculties |
| Monday, December 4 th | Last day of classes in first term for all faculties |
| Monday, December 4 th | National Day of Remembrance and Action on Violence Against Women - (Classes and exams cancelled from 11:30am - 12:30pm) |
| Thursday, December 7 th | First-term examinations begin for all faculties |
| Wednesday, December 20 th | First term examinations end for all faculties |
| December 25 th - 31 st | University Closed (Winter Break) |

Add and drop dates for standard 2023-2024 Winter Session courses

| Term | Start Date | End Date | 100% Fee Reduction | Add Deadline | 50% Fee Reduction | Academic Drop no Fee Reduction |
|-------------|------------|----------|--------------------|--------------|-------------------|--------------------------------|
| First term | Sep 6 | Dec 4 | Sep 19 | Sep 22 | Oct 10 | Oct 31 |
| Second term | Jan 8 | Apr 8 | Jan 21 | Jan 24 | Feb 11 | Feb 29 |