



**University  
of Victoria**

## **Psyc 100B A01 - Introductory Psychology II**

Social and Applied Emphasis  
Fall term (Sep 6, 2023 - Dec 4, 2023)  
Tues & Thurs 18:00 – 19:20

Web Site: <https://bright.uvic.ca/d2l/home/292060>  
Brightspace: Fall 2023 PSYC 100B A01 (12941)

***We acknowledge and respect the lək̓ʷəŋən peoples on whose territory the university stands and the Songhees, Esquimalt and WSANEC peoples whose historical relationships with the land continue to this day.***

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*Course materials are made available to you for educational purposes and are for the exclusive use of students registered in this class. Unless otherwise indicated, all material is the intellectual property of myself, the textbook publisher, or the psych team, and are for instructional purposes only. These materials are protected under copyright law, even if not marked with a ©.*

***You do NOT have permission to distribute lecture notes, assignments, test questions, or other course content. To share these materials, through note-sharing sites or other means, violates the Policy on Academic Integrity. Violations may result in disciplinary action.***

*\*Please note: Although unlikely, I reserve the right to modify this syllabus. Any changes will be announced to you in advance (both in class and posted on Brightspace).*

**Instructor: Prof. L. Williams**

Email: [williamsliz@uvic.ca](mailto:williamsliz@uvic.ca)  
 Office hours: Tues/Thurs 19:00 – 19:30  
 or by appointment



**Teaching Assistant: Sean Morgan**

Email: [seanmorgan@uvic.ca](mailto:seanmorgan@uvic.ca)  
 Office hours: By appointment



Thank you in advance for your patience as we do our best to support the many students enrolled in this course. We do want to hear from you!

**Before emailing with a question**, please check for the answer in the course documents (e.g., syllabus, rubrics), Brightspace, and discussion forums, or ask your peers. If you can't find the answer, use the list below to determine whom to contact.

If you do email, in your subject heading, please include **“PSYC 100B”**.

We will try our best to respond to emails within 48 hours (during office hours, Mon to Fri). Close to due dates and tests we are likely to have a higher volume of questions, so **be sure to plan ahead**.

If you have questions / comments regarding:	Contact:
<ul style="list-style-type: none"> <li>• What is my grade?</li> </ul>	All grades are posted on Brightspace, as available
<ul style="list-style-type: none"> <li>• I would like feedback on my grade(s). How can I improve?</li> <li>• I am having trouble understanding this material.</li> <li>• I am interested in a particular topic and want to know where I can find more information.</li> </ul>	Please attend office hours
Assignment or test accommodations (e.g., illness)	Prof. Williams
Technical issues with computer, e-mail, Brightspace, Zoom, Netlink, login, password	Computer help desk <a href="mailto:helpdesk@uvic.ca">helpdesk@uvic.ca</a> ; 250-721-7687 Clearihue A037
Registering, purchasing, or logging in to Achieve	Customer Support by chat: <a href="https://mhe.my.site.com/macmillanlearning/s/chat-with-us">https://mhe.my.site.com/macmillanlearning/s/chat-with-us</a> OR by phone: (800) 936-6899
Research participation bonus points (SONA)	Participate at: <a href="https://www.uvic.ca/socialsciences/psychology/research/participants/">https://www.uvic.ca/socialsciences/psychology/research/participants/</a> For questions: <a href="mailto:psycresearch@uvic.ca">psycresearch@uvic.ca</a>

## Welcome to Psychology 100B

Hello and welcome! Whether you are interested in majoring in psychology, or you are a non-psychology major, I hope this course will interest and challenge you. Did you know that introductory psychology is one of the most popular classes in post-secondary institutions world-wide? Psychology, as a field of study, has obvious intrinsic appeal: exploring the nature and causes of human behaviour is exciting! Yet the very accessibility and familiarity of psychology can pose a problem. Although we believe we have good, common-sense views of psychology, our perspectives are fundamentally shaped by our personal experiences, our contexts, and our folk wisdom. Our perspectives might not all be wrong, but they can sometimes interfere with our approaching the study of behaviour from other points of view. As your instructor and TA, we are here to help you explore this issue and reflect on how psychology can be used to tackle important issues in our communities and broadly, in the world.

Although it may not be possible to meet with all of you personally, I like to engage in conversations with as many of you as possible. I encourage you to contact myself or Sean during office hours, or by e-mailing us with a question about psychology.

I wish you the best for a successful and productive learning experience in Psychology 100B!

## What is this course about?

Psychology is an exciting and complex scientific discipline, and it is an essential part of the helping professions. PSYC 100A and PSYC 100B provide an overview of:

- the main areas, findings, and methods of modern psychology
- various theoretical perspectives and professional orientations within psychology
- scientific methods of gathering information and forming conclusions from the study of human behaviour and functioning
- psychological principles that serve as a foundation for taking more advanced courses in psychology and related disciplines
- how psychological principles have been used to help people lead better, healthier lives, and to solve real world problems
- how to locate and use psychological research information

PSYC 100A focuses on the historical, methodological, biological, learning, and cognitive aspects of psychology.

**PSYC 100B** focuses on human intelligence, personality, child and adult development, social psychology, psychological disorders and psychological treatment.

Completion of 100A *and* 100B are required to take any further Psychology courses at UVic.

**PLEASE NOTE:** In this course we will be discussing topics related to mental health, psychological disorders, and psychological treatment. You will be expected to engage with material pertaining to these topics.

## UVic Psyc 100 B – Graphic Syllabus

How do minds develop, solve problems, and want things?

Ch. 5: Developing through the life span

Ch. 10: Intelligence

Ch. 11: What Drives Us: Hunger, Sex, Friendship, Achievement

**Test 1 (20%)**

How do we feel and who are we in a social world?

Ch. 12: Emotions, Stress, and Health

Ch. 13: Social Psychology

Ch. 14: Personality

**Test 2 (20%)**

What are disorders and how do we treat them?

Ch. 15: Psychological Disorders

Ch. 16: Therapy

**Test 3 (15%)**

### Materials: What will you need for this course?

#### Required Technology

- Reliable internet connection
- Laptop or desktop computer (most features of this course are compatible on a tablet with a web browser, however, some features may not work as expected)

#### Course Website

- The PSYC 100B course page is accessible through the **UVic Brightspace** system (<http://bright.uvic.ca>). **As an online course, this site is central to your participation and completion of the course. Please sign-in regularly and keep up-to-date on the content and announcements.**
- To access Brightspace you will need a valid UVic **Netlink ID**. Register at <http://netlink.uvic.ca/>. If you can't access Brightspace after receiving your NetLink ID, contact the computer helpdesk ([helpdesk@uvic.ca](mailto:helpdesk@uvic.ca); 250-721-7687).

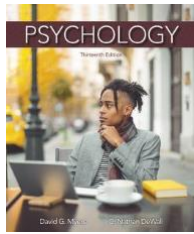
#### Videoconferencing

- To participate in class, office hours, and other course activities, you will require access to your **Zoom** account, hosted through UVic. You are **required to sign in** to Zoom using your **Netlink ID**: <https://uvic.zoom.us>

## Required Textbook and Online Resource Material

- **Textbook**

- Myers, D. M., & DeWall, C. N. (2018). *Psychology* (13th ed.). Worth Publishers.



- Purchase your textbook at the UVic bookstore website. Search for Psyc 100B A01: <https://www.uvicbookstore.ca/text/>
- You can get either the e-text or the physical text, but either way will need ongoing access in order to master the material. Order your textbook as soon as possible because it may take some time for you to receive it (even if it's the ebook).
- Both options include access to online resources, including an online version of the text, at the publishers *Achieve* website.

- **Textbook “Achieve” Study Resources**

- If you purchased your textbook from the bookstore, you will have received an access code for the textbook website "Achieve": <https://achieve.macmillanlearning.com/start>  
**Although not required for the course, these online resources will help in your learning of the course material.**
- Bookmark the page to make it easy to return to.
- Please register using the same name you used when registering for this course.
- For further guidance on accessing and utilizing Achieve, see: <https://macmillan.force.com/macmillanlearning/s/article/Achieve-Getting-Started-Guide-for-Students>
- If you have problems with Achieve, you must contact the publisher's Customer Support through chat at: <https://mhe.my.site.com/macmillanlearning/s/chat-with-us> or by phone at (800) 936-6899.

**NOTE:** Although I-Clicker is included in the bundled textbook package from the bookstore, we will **not** be using I-Clicker. You may save your registration for another course at a future date.

### What is the format of the course?

This course is offered **virtual and blended** (a mix of “real-time” and asynchronous sessions). We will use a **flipped classroom** format, increasingly common in education, to facilitate deep understanding of material by using class time for *interactive* learning. This means that you are expected to complete readings, lecture videos, and other self-directed learning **on your own time in preparation for the live class and reflection** for that unit. You will have a shorter in-class session on **Tuesdays and Thursdays (i.e., 6:00 to 7:00 pm)** to accommodate for this additional preparation time. I encourage you to *schedule* regular time each week *prior* to class to work on the assigned material.

**During the scheduled class times**, you will participate in **mandatory classes** on Zoom. I will facilitate activities and discussions during this time, drawing on the material you have reviewed, and **focusing on specific topics** related to each unit.

We will work through **9 units during this course**. Activities for each unit include:

- Assigned textbook chapter
- Pre-recorded mini-lectures and assigned material (e.g., videos, articles, podcasts)
- Live class – Tuesdays and Thursdays 6:00 to 7:00 pm
- Office hours – Tuesdays and Thursdays 7:00 to 7:30 pm, or by appointment (optional)
- Reading reflection due Fridays (part of your participation grade)

After class, I will offer **office hours** on **Zoom**. These sessions are not mandatory, but I would love to see you there! You can also email me to arrange an appointment. Additionally, there is a class **discussion page** for you to ask any questions you may have (e.g., clarification about material, or additional information about a topic that you found interesting), share resources related to the course, and connect with myself and your classmates.

I will occasionally share **announcements**. Pay close attention as important information about course material, instructions, or due dates will often be outlined! Regularly check your **email**.

As an important part of your learning and participation, you will complete at least **7 reflections**, in which you will reflect on topics discussed during live classes and integrate content from your readings. These are due by midnight on Fridays. I will provide instructions on Brightspace.

Throughout the term you will also complete an **intro quiz** and **3 non-cumulative tests**, used to assess your understanding of the course content. Details are listed below (*Evaluating your progress*).

### Plan for Success

Research shows students should spend 2-3 hours of study time for each class hour. For a course like this (3 “class” hours) you will need to set aside an additional 6-9 hours per week. This means you should expect to spend 9 to 12 hours per week in total working on this course.

Virtual courses can be tricky to complete if you do not stick to a schedule. The format for this course is designed to help you stay on track and reduce stress. Psychology is a scientific discipline, and as such it requires considerable thought and time to develop an understanding of psychological research and principles. To maximize your learning, I expect you to complete the assigned weekly materials, attend and engage in all live classes, attend office hours when needed, and spend several hours a week mastering the course material. Don't forget to check Brightspace often, where all course information will be available.

## Tentative Course Schedule

Week Starting Monday	Unit	Topic(s)	Key Dates: Tues	Key Dates: Thurs	Due Friday (midnight)
<b>Submit all tests, quizzes, and reflections well before deadlines, to avoid technical issues. Late submissions will not be accepted.</b>					
Sep 4	1	Course Syllabus & Intro	(classes start Sep 6)		
Sep 11	1 & 2	Course Syllabus & Intro + Ch5: Developing Through the Life Span			Reflection
<b>Sep 19 is last day to drop courses and receive 100% of tuition fees. Sep 22 is last day to add courses</b>					
Sep 18	2	Ch5: Developing Through the Life Span			Reflection, Introduce Yourself, Intro Quiz
Sep 25	3	Ch10: Intelligence			Reflection
Oct 2	4	Ch11: What drives Us			Reflection
<b>Oct 10 is the last day to drop courses and be reimbursed 50% of tuition fees + final day to submit request for alternative to research participation credit</b>					
<b>Monday Oct 9 University closed. Thanksgiving Day.</b>					
Oct 9			<b>Test 1: Oct 10</b> (Ch 5, 10, 11)	(start: Unit 5)	Reflection
Oct 16	5	Ch12: Emotions, Stress and Health			Reflection
Oct 23	6	Ch 13: Social Psychology			Reflection
<b>Oct 31 is last day to drop courses without penalty of failure</b>					
Oct 30	6 & 7	Ch14: Personality			Reflection
Nov 6	7		<b>Test 2: Nov 7</b> (Ch 12, 13, 14)	(start: unit 8)	Reflection
Nov 13	8	Ch15: Psychological Disorders	<b>Reading Break</b> Mon Nov 13 to Wed Nov 15		Reflection
Nov 20	8 & 9	Ch15: Psych Disorders + Ch16: Therapy			Reflection
Nov 27	9	Ch16: Therapy		<b>Test 3: Nov 30</b> (Ch 15, 16)	Reflection
<b>Dec 4 National Day of Remembrance and Action on Violence Against Women Classes and exams cancelled from 11:30am - 12:30pm. Classes end Dec 4.</b>					
<b>Last day for Research Bonus Points: Fri Dec 4</b>					

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

### Evaluating your progress

**Your final grade will be based on the following criteria:**

% grade	Evaluation tool	Format	Purpose	Date(s)
1	<b>Introduce yourself</b>	Share photo/video/blurb about yourself. Instructions on Brightspace.	To build community. You receive credit for thoughtfully sharing a brief introduction about yourself, in relation to the course.	Due BY Fri Sept 22 (midnight)
8	<b>Intro quiz (Syllabus, academic integrity, and intro module)</b>	Open book. Primarily multiple choice and matching. Quiz and instructions posted on Brightspace.	Gives both you and the instructors a sense of how well you understand the course outline, policies, and introductory materials. Plus, you receive credit for carefully reviewing the course outline and material.	Due BY Fri Sept 22 (midnight)
20	<b>Test 1 (Ch 5, 10, 11)</b>	Open book tests held on Brightspace. Primarily multiple choice and matching questions. You must begin during the scheduled class time. You have 80 mins to complete each test.	Assesses your understanding of course concepts (as presented in lectures, textbook chapters, supplementary materials, activities, etc.). Identifies material in need of further instruction/clarification.	Tues Oct 10
20	<b>Test 2 (Ch 12, 13, 14)</b>			Thurs Nov 7
15	<b>Test 3 (Ch 15, 16)</b>			Tues Nov 30
6	<b>Participation</b>	We will keep record of your attendance and active involvement in live class activities.	Participation in live classes is integral to your learning in this course.	Grade will be allocated at the end of term
30	<b>Reflections</b>	Live classes are held weekly on Tues & Thurs on Zoom. <i>You must participate in the classes to complete the associated reflections for that week.</i> Instructions and rubrics provided on Brightspace.  Feedback will be provided broadly to the class.	Interactive classes give you an opportunity to share ideas and reasoning. Learning from your peers and contributing to their learning are core aspects of the university experience.  Reflections are due shortly after classes each week to ensure your thoughts are fresh from that unit. Writing is a deep form of learning that helps you remember and understand new information.	Due Fridays each week (midnight)  Ongoing - Grade will be allocated at the end of term

*\*What do I do if I miss a reflection?*

- Each reflection is worth 5 points, for a possible total of 30, and 30% of your final grade.
- Because you only need to complete 6 of the reflections to receive full marks, additional reflections serve as “make-up” and there are no additional ones available at the end of term.  
*\*Only your first 6 submitted reflections will be graded.*
- Ideally, you will complete all reflections because they will help enhance your learning. Also, information from some of these activities will be on tests. However, It is in your best interest to complete those scheduled earlier in the term and use the later ones as “supplementary” if you missed earlier ones because of illness or a personal emergency.

**\*\*There are bonus points** for research participation, up to 5% (See: *Extra Credit*)



### Important information about: Tests (55%)

You will write three open-book tests on Brightspace. Tests are non-cumulative which means they will only cover material since the previous test. All course material is testable (textbook chapters, lecture videos, supplementary materials, activities). The format will be primarily multiple choice and matching questions. Each test will be available to start during class time (18:00 – 19:20). You will have 80 minutes to complete the test. Specific instructions will be posted to Brightspace. You are responsible for writing online tests as scheduled. **Be sure to have a reliable internet connection on test dates.**

*Although the tests are open-book, you are not permitted to receive help from anyone or anything (e.g., the internet). In other words, you are required to complete the exam on your own, using only course materials, the textbook, and your notes. Anything else constitutes cheating and can have severe consequences for your academic career.*

#### **If you miss an exam due to illness or family affliction:**

Contact **me by email** as soon as possible and explain that you missed the exam and why (you do *not* have to submit the *Request for Academic Concession* form as it only applies to exams that are written in the final exam period). I will inform you when your online make-up test will be held.

\*\*\*Although you are expected to complete all course requirements, **you MUST complete the intro quiz and three tests to receive credit for the course.** If you miss a test and fail to contact me within seven days of the quiz/test date, you will be considered to have not completed a major course requirement and assigned a *N* mark (failure due to not completing a course requirement), regardless of the cumulative percentage of all other elements of the course. *N* is a failing grade and factors into GPA as a value of 0.

In accordance with the University's policy on academic concessions, "A student who completes all course requirements is not eligible for an academic concession". Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components.

#### **If you require special arrangements for exams (due to a disability):**

1. You must be officially registered with the Centre for Accessible Learning – please see <https://www.uvic.ca/services/cal/online-services/register/index.php> for more information. I will be automatically informed of your registration with them.
2. Prior to your exam, if you have questions about your accommodation, please contact me by email.

### Extra credit for research participation (up to 5%)

An important component of this course is for you to learn about research in psychology. Faculty and advanced students in the department explore processes such as social interaction, perception, memory, problem solving, and communication. I encourage you to participate in this research, to experience how psychological research is done, earning extra credit toward your course grade.

One (1) hour of participation earns students one (1) SONA credit and credits are given in 0.5 increments. One (1) credit is equivalent to a 1% increase in the student's final grade. There is one (1) SONA bonus credit for in-person experiments regardless of the overall participation time. For details on participating in research studies, go to the Department of Psychology web site:

<https://www.uvic.ca/socialsciences/psychology/research/participants/> The last day for participation in experiments for extra credit is Dec 4. To receive credit, you must assign your credits to this course *and* section no later than the last day of class.

You may participate in as many projects as you wish, but you will receive up to a maximum of 5 points per term, and you may not carry over points from one term to another. *Note: the opportunity to earn all*

5 points may not be available, as this depends on the number of research projects requiring participants. You may participate in any given project only once.

If you do not wish to participate in research studies but want the opportunity to earn an equivalent amount of extra credit, contact me by Oct 10 to arrange an alternative option involving written assignments.

## Supporting an Effective Learning Environment

### Respect for Diversity

My intent is that:

- students from diverse backgrounds and perspectives are well-served by this course
- students' diverse learning needs be addressed
- the diversity students bring to this class be viewed as a resource, strength, and benefit

My intent is to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socio-economic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. In a constructive way, please let me know how I might improve the effectiveness of the course for you personally or for other students or student groups.

*NOTE: The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the Centre for Accessible Learning and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.*

### Course Conduct

All email and correspondence should be professional, polite, and include a greeting and sign-off.

- See the course page: *How to send professional emails*. These skills will serve you well throughout your life.

During video classes and meetings:

- Turn off your phone, close your browser windows, and limit all distractions.
  - Our classroom community provides the opportunity to discuss interesting topics with diverse peers. Meaningful learning and personal growth are achieved by actively paying attention and engaging in the present moment.
- Mute your microphone when you are not speaking, to reduce background noise.
- Use headphones when possible.
- Unless there are extenuating circumstances, *your camera should remain on* during class-time. Classes are interactive and require your participation in our classroom community,
- Look at the camera to make eye contact when talking.
- Use the chat field and whiteboard for *constructive* questions and comments only.

It is vital that you feel comfortable expressing your opinion but also respect the ideas of others. Please be careful and considerate in all (online) communications.

- Conduct and express yourself in a way that is respectful.
- Before you post your comments, take a moment to re-read them – because they lack nonverbal cues, they might land differently than you intended.
- Before responding to someone's question or comment, take a moment to make sure you're coming from the perspective that they have posted with good intentions (remember, lack of nonverbal cues may have resulted in a misunderstanding of what they meant...if you're unsure, be curious and ask in a respectful way!).

## Sexualized Violence Prevention and Response at UVic

UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting [www.uvic.ca/svp](http://www.uvic.ca/svp). If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out:

Where: Sexualized violence resource office in EQHR, Sedgewick C119

Phone: 250.721.8021

Email: [svpcoordinator@uvic.ca](mailto:svpcoordinator@uvic.ca)

Web: [www.uvic.ca/svp](http://www.uvic.ca/svp)

# BE WELL



A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

## ***Social Life, Friends, & Community at UVic:***

Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus.

<https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php>

## ***Counselling Services:***

The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors>

## ***Health Services:***

The Student Wellness Centre also provides a full service primary health clinic for students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians>

## ***Centre for Accessible Learning:***

The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations [www.uvic.ca/services/cal/](http://www.uvic.ca/services/cal/). The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

## ***Elders' Voices:***

The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being.

[www.uvic.ca/services/indigenous/students/programming/elders/](http://www.uvic.ca/services/indigenous/students/programming/elders/)

## ***Mental Health Supports and Services:***

Mental health supports and services are available to students from all areas of the UVic community: <https://www.uvic.ca/student-wellness/wellness-resources/mental-health/>

# UNIVERSITY OF VICTORIA

## Department of Psychology Important Course Policy Information Fall Session 2023

### **Accessible Learning**

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the [Centre for Accessible Learning](#) and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

### **Attendance and Absences**

**Attendance is important.** Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

### **Children and Pets**

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

### **Class Recording and Auto-Captioning Statement**

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy please contact [privacyinfo@uvic.ca](mailto:privacyinfo@uvic.ca)

Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact [CAL](#).

### **Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online**

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment.

Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: [onlineconduct@uvic.ca](mailto:onlineconduct@uvic.ca)

## Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class<sup>1</sup>. The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the [Resolution of Non-Academic Misconduct Allegations policy \(AC1300\)](#) or the [Academic Integrity Policy](#), whichever is more appropriate for the situation.

## Course Experience Survey (CES)

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential course experience survey (CES) regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to <http://ces.uvic.ca>. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

## Disclaimer

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

## Grading

In classes that are based on a percentage grading scheme, the following [Undergraduate Grading Scale](#) is used

Grade	A+	A	A-	B+	B	B-	C+	C	D	F
Percentage	90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	51-59	< 50
GP Value	9	8	7	6	5	4	3	2	1	0

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is round to 84% and 84.50% is rounded to 85%).

## Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

## Ombudsperson and Academic Concerns

From the course calendar...

*Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.*

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (<https://uvicombudsperson.ca>). Current contact information for the office can be found here <https://uvicombudsperson.ca/contact/>.

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<sup>1</sup> Syllabi belong to the department through which the course is administered.

## Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the [Senate Policy on Academic Integrity](#). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.
2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.
3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.
4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.
5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.
6. **Aiding Others to Cheat.** It is a violation to help others or attempt to help others to engage in any of the conduct described above.

**The use of a generative artificial intelligence (AI) is strictly prohibited in any submitted work (unless expressly endorsed by the instructor as part of an assignment). The Department reserves the right to use AI detectors.**

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar Fall 2023.

The definitive source for information on Academic Integrity is the University Calendar

**Other useful resources on Plagiarism and Cheating include:**

1. The Ombudsperson's office: <https://uvicombudsperson.ca/academic-integrity/>  
The [Office of the Ombudsperson](#) is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: [ombuddy@uvic.ca](mailto:ombuddy@uvic.ca); Web: [uvicombudsperson.ca](http://uvicombudsperson.ca).
2. UVic Library Resources: <http://www.uvic.ca/library/research/citation/plagiarism/>
3. UVic Library Document on [Avoiding Plagiarism](#)

## Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

## Program Requirements

For more information see the [UVic Calendar](#).

## Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the [deadlines](#) set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

## Request for Academic Concessions

Students can apply for [academic concessions](#) if their course requirements are affected by (i) unexpected and/or unavoidable circumstances (e.g., illness, family affliction, etc.), or (ii) conflicting responsibilities (e.g., service in the armed forces or first responder, representing the university).

- **Request an in-course extension**  
If you require more time to complete a course requirement or miss a test or midterm exam, then you will need to complete the "[In-Course Extension Form](#)" and submit it directly to your course instructor. All course requirements must be completed prior to the submission of final grades.
- **What to do if you miss the final exam scheduled during the formal exam period**  
Apply at Records Services for a "[Request for Academic Concession](#)", normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record.
- **What to do if you require additional time to complete course requirements beyond the normal term.**  
Apply at Records Services for a "[Request for Academic Concession](#)", normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record if the missing work has been deemed required. Note, only required course components may be deferred.

## Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at <https://www.uvic.ca/socialsciences/psychology/research/participants/>.

## Student Support Services

[Learn Anywhere](#) is the student support portal for a full range of student academic and support services. Services include: [Centre for Academic Communication](#), [Math & Stats Assistance Centre](#), [Counselling Services](#), [Health Services](#), [Library](#), [Ombudsperson](#), and [Computer Help Desk](#)



### **This classroom is a trans-inclusive space**

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available at UVic.

### **University of Victoria Students' Society (UVSS)**

The [UVSS](http://uvss.ca) is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at [uvss.ca](http://uvss.ca)!

### **Academic Important Dates**

#### **Fall session – first term (September – December)**

Wednesday, September 6 <sup>th</sup>	First term classes begin for all faculties
Tuesday, September 19 <sup>th</sup>	Last day for 100% reduction of second term fees for standard courses 50% of tuition fees will be assessed for courses dropped after this date.
Friday, September 22 <sup>nd</sup>	Last day for adding courses that begin in the first term
Saturday, September 30 <sup>th</sup>	Last day for paying first term fees without penalty
Monday, October 2 <sup>nd</sup>	University Closed (National Day for Truth and Reconciliation, September 30 <sup>th</sup> )
Monday, October 9 <sup>th</sup>	University Closed (Thanksgiving Day)
Tuesday, October 10 <sup>th</sup>	Last day for 50% reduction of tuition fees for standard courses
Tuesday, October 31 <sup>st</sup>	Last day for withdrawing from first term courses without penalty of failure
Monday, November 13 <sup>th</sup>	University Closed (Remembrance Day, Nov 11 <sup>th</sup> )
November 13 <sup>th</sup> - 15 <sup>th</sup>	Reading Break for all faculties
Monday, December 4 <sup>th</sup>	Last day of classes in first term for all faculties
Monday, December 4 <sup>th</sup>	National Day of Remembrance and Action on Violence Against Women - (Classes and exams cancelled from 11:30am - 12:30pm)
Thursday, December 7 <sup>th</sup>	First-term examinations begin for all faculties
Wednesday, December 20 <sup>th</sup>	First term examinations end for all faculties
December 25 <sup>th</sup> - 31 <sup>st</sup>	University Closed (Winter Break)

### **Add and drop dates for standard 2023-2024 Winter Session courses**

<b>Term</b>	<b>Start Date</b>	<b>End Date</b>	<b>100% Fee Reduction</b>	<b>Add Deadline</b>	<b>50% Fee Reduction</b>	<b>Academic Drop no Fee Reduction</b>
<b>First term</b>	Sep 6	Dec 4	Sep 19	Sep 22	Oct 10	Oct 31
<b>Second term</b>	Jan 8	Apr 8	Jan 21	Jan 24	Feb 11	Feb 29