

**POSTING FOR CUPE 4163 SPECIALIST INSTRUCTIONAL  
DEPARTMENT OF GEOGRAPHY, UVIC  
CALL FOR MARKING ASSISTANTS**

Spring Session<sup>1</sup>: January 6 to April 25, 2025

Hourly Rate<sup>2</sup>: \$31.80

The following courses MAY require a Marking Assistant depending upon course enrollments, available funding and the needs of individual course instructors. The department reserves the right to withdraw the offer for marking assistance without notice.

This is a Marking Assistant position. Applicants must be prepared to be on campus at least one day per week corresponding to one of the lecture days for consultation with the course instructor (with the exception of online courses). Further, applicants must be available from January 6 to April 25, 2025.

The number of hours per course will be finalized one week prior to the course start date, but will not exceed the hours indicated below.

Course Number/Title (detailed descriptions are available in the Calendar):

**104 Our Digital Earth [one position – maximum 60 hours]**

**306 Geography of Canada [one position – maximum 65 hours]**

**353 Coastal and Marine Management [one position – maximum 55 hours]**

Minimum Skills Required: Good communication skills and a solid understanding of the principles associated with the related subject. Good command of spoken and written English.

Duties and Responsibilities<sup>3</sup>:

- student consultation (office hours)
- grading of assignments and/or term papers/reports
- supervising and grading of midterm(s) and final exam

**Submit a completed application form by noon on Monday, October 21<sup>st</sup>, 2024**

Completed forms can be e-mailed to John at [geogao@uvic.ca](mailto:geogao@uvic.ca) or dropped off at the Geography main office (DTB B203).

<sup>1</sup> You are expected to be available during this time period to fulfill all your duties and responsibilities.

<sup>2</sup> Effective September 1, 2022 (see the latest CUPE 4163 Collective Agreement).

<sup>3</sup> The position duties and responsibilities may include, but are not limited to, those listed above.

Appointments will be made in accordance with Article 13.02 (Appointment Procedures) and Appendix A of the CUPE4163 Collective Agreement. In order to work for the Department, you must be either a Canadian citizen, or you must be in the country and attending the University of Victoria under a student visa.

We acknowledge and respect the Lək'wəḡən (Songhees and Esquimalt) Peoples on whose territory the university stands, and the Lək'wəḡən and WSÁNEĆ Peoples whose historical relationships with the land continue to this day.

UVic is committed to upholding the values of equity, diversity, and inclusion in our living, learning and work environments. In pursuit of our values, we seek members who will work respectfully and constructively with differences and across levels of power. We actively encourage applications from members of groups experiencing barriers to equity. Read our full equity statement here: [www.uvic.ca/equitystatement](http://www.uvic.ca/equitystatement)