UVic Student Life Grant Application

Revised April 2024

For questions regarding the **Student Life Grant**, contact the *Manager, Student Life and Engagement, Office of Student Life*: **studentlifemgr@uvic.ca****.**

The UVic Student Life Grant will distribute up to $1500 per applicant per fiscal year (April 1st to March 31st).

**Annual deadlines:**

* June 30, 11:59 p.m.
* September 30, 11:59 p.m.
* January 31, 11:59 p.m.

**Video submissions:** Please note that we will also accept video applications. If you wish to submit a video application please make sure to address each of the questions below. For any question topics that are not included in your video, please fill them out below and submit a paper copy along with your video.

# A. Student Information

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|  |
| Group name (if applicable)**Applicant/Primary Contact** |  |  |
|  |  |  |
| First Name |  | Last Name |

|  |  |  |
| --- | --- | --- |
| V0 |  |  |
| Student Number |  | Email Address |

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|   |
|  Contact Phone Number  |

# b. synopsis

**Please provide a title and brief (max 200 word) summary about your initiative.**

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| Title of your activity |

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Brief summary:

# C. overview

1. **Tell us about yourself (individual or group) and how you are well-positioned to bring forward this initiative. What knowledge, lived experience, and/or skills do you/your group members bring? Who are you in consultation or partnership with?**

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1. **Focus of initiative (select the most appropriate one only):**

 [ ]  **Campus Community Engagement Initiative**  [ ]  **Anti-Racism Initiative**

**For questions 3 and 4, please respond either to section D or E as follows:**

* **If you have selected Campus Community Engagement Initiative, please respond to Section D below.**
* **If you have selected Anti-Racism Initiative, please respond to Section E below.**

## **D. Overview – Campus Community engagement initiative**

1. **What important student issue(s) or topic(s) does this initiative seek to address (e.g., health and wellbeing, social justice, civic engagement, environmental issues, etc.)? Please include your understanding of how this issue impacts the UVic community.**

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1. **How will your initiative meaningfully address this student issue? Please describe the goals of your initiative, the community engagement strategies and approaches you will use, as well as your intended outcomes.**

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## **E. Overview – Anti-Racism initiative**

1. **Which specific racism issue(s) (i.e., anti-Indigenous racism, anti-Black racism, anti-Asian racism, Islamophobia, etc.) will your initiative address? Please include your understanding of how this racism issue manifests in the UVic community.**

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1. **How will your initiative meaningfully address this racism issue? Please describe the goals of your initiative, the anti-racism strategies and approaches you will use, as well as your intended outcomes.**

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# F. ACCESSIBILITY AND INCLUSION

**Please describe your plans for how you will create a safe, inclusive environment that addresses potential barriers to participation.** In recognition that students have diverse levels of familiarity and competence in this area, **this section will not be scored in the application review process**. If required, successful applicants will be provided with support to further develop accessibility and inclusion plans.

1. **How do you plan to promote your initiative and ensure accessibility and inclusion (e.g., closed-captioning, sign-language interpreter, wheel-chair accessibility, BIPOC & LGBTQIA2S+ audience, etc.)?**

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1. **What protocols will you have in place to create a respectful and safe environment (i.e., a community agreement; support for folks who are triggered; plans and processes to prevent and mitigate potentially unsafe situations or environments)?**

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# G. workplan

**Identify tasks that need to be completed before, during and after your initiative. If more space is needed, insert more rows, or attach a separate plan.**

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| target Date | Task |
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# H. budget

**Provide a breakdown of estimated costs and projected income.**

***Please be reminded that the maximum funding for UVic Student Life Grants is $1500.***

 ***If more space is needed, please insert more rows, or attach a separate page.***

**Not eligible for funding*: Equipment, prizes, transportation, or programs/courses worth academic credit.***

|  |  |
| --- | --- |
| Costs | Income |
| Estimated Cost | description of expense | Estimated Income | description of income source(this grant; other potential or confirmed sources) |
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| **$** | TOTAL (must equal estimated income) | $ | TOTAL (must equal estimated costs) |
| TOTAL UVIC Student life Grant REQUEST AMOUNT: $ |

# E. Supporting INformation

Please include at least one of following:

1. Resume, CV, or personal/group/organizational statement
2. Letter(s) of support
3. Copies of documents showing incurred or anticipated costs (i.e. registration fees; cost of supplies; facilitator/speaker fees; design costs; promotion expenses; etc.)
4. Website links (for affiliated organization, training program, event promo, etc.)
5. Photos or videos (i.e., from previous similar events)
6. Promotional materials
7. Other

Submit your supporting information with this completed application to: eventassist@uvic.ca.

**Please list the supporting information you will be providing:**

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# G. verification of information

*The University of Victoria collects, uses, discloses and retains personal information only in compliance with the University Act and the British Columbia Freedom of Information and Protection of Privacy Act. The University of Victoria collects the personal Information on this form pursuant to section 26 of the Freedom of Information and Protection of Privacy Act. The information provided in this application form will be used only for the purposes of determining eligibility and approvals for the Student Life activity grant +Anti Racism Supplement. Should you have any questions concerning your personal information, please contact the Privacy and Access to Information Office at* *privacyinfo@uvic.ca**.*

The information provided by me in this application is true and accurate to the best of my knowledge. I understand that if any information I have provided is inaccurate, my application may be denied and/or my grant withdrawn.

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| Applicant Signature (right click above to sign) |  |
|  |  |
| Applicant’s Printed Name |  |