

GRADUATE COMMITTEE MEETING REPORT

Meeting date: _____

STUDENT INFORMATION	
<i>Registered full name:</i>	
<i>Preferred name:</i>	
<i>UVic ID number:</i>	

PROGRAM INFORMATION	
<i>Entry term:</i> _____	<input type="checkbox"/> MSc <input type="checkbox"/> PhD
<i>Date of previous committee meeting:</i> _____	
<i>Preliminary thesis/dissertation title:</i>	
<i>Progress checklist:</i> <input type="checkbox"/> EOS 525 complete <input type="checkbox"/> Other coursework complete <input type="checkbox"/> Grad workshop presentation <input type="checkbox"/> Candidacy exam (PhD only) <input type="checkbox"/> Exit seminar (PhD only)	

COURSES TAKEN SO FAR:		
<i>COURSE CODE</i>	<i>COURSE NAME</i>	<i>GRADE</i>

STUDENT TO COMPLETE BEFORE MEETING



PROGRAM OBJECTIVES

Very briefly state the aim of each planned thesis or dissertation chapter. List your main objectives since your last report, how they fit into your overall plan, and summarize your progress towards these objectives. If this is your first progress report, list your main objectives thus far. You may include a separate attachment instead.



PROGRAM OBJECTIVES CONT'D

Are there any extenuating circumstances or barriers that have affected your progress that you would like to discuss during the meeting with your supervisory committee?

- Yes No

OTHER ACHIEVEMENTS OF NOTE

List any research outputs or evidence since your last committee meeting (e.g. publications, grants, awards, draft manuscripts, presentations/workshops attended, presentations given, etc.):

COMMITTEE RATINGS*Research plan:*

- Satisfactory Needs improvement Not satisfactory

Research skills & necessary knowledge:

- Satisfactory Needs improvement Not satisfactory

Research accomplishments since last meeting:

- Satisfactory Needs improvement Not satisfactory

Overall assessment:

- Satisfactory Needs improvement Not satisfactory

**Note that any assessment of “needs improvement” or “not satisfactory” requires specific comments about what would constitute a “satisfactory” rating by the next meeting. Please include these comments in the section below.*

OBJECTIVES FOR NEXT MEETING

List the main objectives that the student should complete by the next committee meeting and how these fit into planned chapters:



RESEARCH NOTES AND COMMENTS

Include here any other advice/comments from the committee on the student's research:

Next committee meeting by: _____

SUPERVISOR TO COMPLETE ON BEHALF OF COMMITTEE



**University
of Victoria**

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STUDENT RESPONSE/COMMENTS (OPTIONAL)

STUDENT TO COMPLETE

SIGNATURE PAGE		
<i>ROLE</i>	<i>NAME</i>	<i>SIGNATURE</i>
<i>Student</i>		
<i>Supervisor</i>		
<i>Co-supervisor</i>		
<i>Committee Member</i>		
<i>Committee Member</i>		
<i>Committee Member</i>		
<i>Committee Member</i>		
Only required if a rating of <i>not satisfactory</i> is given in any category		
<i>Graduate Advisor</i>		