

Department of Mathematics and Statistics
Application for 2024 Fall Teaching Assistants
CUPE 4163 Specialist Instructor

Positions:

There are approximately 55 positions ranging from 98 to 150 hours each for the period between September and December 2024. Most positions are for about 98 hours in total, and are distributed as 8 to 12 weekly hours for 12 to 14 weeks. Teaching Assistants mark assignments and tests, instruct tutorials, or work in the Assistance Centre, which provides one-to-one tutoring with University of Victoria students who are enrolled in our first- and second-year Mathematics and Statistics courses.

All positions require TAs to be available on campus and face to face.

Priority will first be given to Graduate Students enrolled in the Department of Mathematics and Statistics. The Department of Mathematics and Statistics follows the priority appointment procedures in Article 13.02 (Appointment Procedures) and Appendix A of the CUPE 4163 Collective Agreement.

Instructions:

1. The application deadline is Sunday July 14, 2024
2. To apply, please fill out the online form at https://www.surveymonkey.ca/r/ta_applications_fall_24

If you have any other questions, please contact Marie Marlo-Barski by email at aofficerms@uvic.ca, telephone 250-721-7459.

3. There may be an interview as part of the hiring process.
4. Everyone offered a position must be able to provide a Social Insurance Number. For international applicants we also require a study and/or work authorization.
5. We hope to finalize the TA appointments and begin making offers by August 12, 2024.

Qualifications:

1. Marking:

- a) Mathematics and Statistics Graduate student applicants are deemed qualified to mark:
 - i. any 100 or 200 level or equivalent course completed, and
 - ii. any undergraduate course in their broad area of study (Applied, Discrete, Pure, or Statistics)¹; or
 - iii. any course for which they satisfy the “other applicants” criteria.
- b) All other applicants must have:
 - i. completed a math or statistics course in a relevant area at a level at least two years higher than the course to be marked,

¹ For course by course clarification please see “[Course Marking Qualifications](#)”

- ii. no less than a first class average (6.5) in math or statistics courses taken and
- iii. a grade of at least A- in the course, its equivalent or equivalent to be marked.

Exception: “two years” is replaced by “one year” in b) above if the applicant is pursuing a year of additional study in the area of the course to be marked and the course to be marked has been taken at UVIC within the last three years.

2. Tutorials and Math & Stats Assistance Centre: Same as for marking, plus excellent teaching ability as demonstrated during the interview and/or with past experience and references.

Selection criteria will also include ability based on academic merit and related experience, the career and/or pedagogical value of the position to the applicant, the applicant’s preferences, and other sources of financial support.

The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, visible minorities, Aboriginal Peoples, people of all sexual orientations and genders, and others who may contribute to the further diversification of the university.

Rate of Pay:

The hourly rate is \$31.80 plus 4% vacation pay. For more information see the CUPE 4163 Collective Agreement.

- Positions start as early as September 4th, 2024 depending on the job.
- This application does not ensure employment.
- First semi-monthly cheques will be available on September 15th.

Application deadline is Sunday, July 14, 2024
Late or incomplete applications may not be considered.

Thank you for your interest!