

University of Victoria Retirees Association

28th ANNUAL GENERAL MEETING

June 2, 2021

The 28th Annual General Meeting of the UVRA was held on June 02, 2021, via Zoom teleconference. Thirty-five members registered and twenty-one attended with President Margaret Klatt chairing the meeting. A quorum is fifteen voting members.

The meeting was called to order at 1:33 pm. Margaret opened the meeting by welcoming members.

1. **Approval of the Agenda**

Motion to approve the agenda.

Moved by Peter Liddell. Seconded by Juliana Saxton. APPROVED.

2. **Minutes of the June 3, 2020 Annual General Meeting**

Motion: That the minutes of the June 3, 2020, Annual General Meeting be accepted as circulated.

Moved by John Anderson. Seconded by Rebecca Warburton. APPROVED.

3. **Business Arising**

None.

4. **UVRA Scholarship Recipient**

Matilde Cervantes Navarrete, the recipient of the second UVRA Scholarship award, thanked the UVRA for the award. Matty provided the UVRA with a presentation titled “The Psychosocial Well-being of Caregivers and their Social Engagement in a Community-based Dementia choir. The presentation provided information on Matty’s research into the impact of arts-based intervention as a support source for caregivers of people with dementia.

5. **Annual Reports (for complete versions, refer to the UVRA website; complete reports were posted on the website when the notice of meeting was issued). The minutes refer to discussion points raised in the meeting, and are not intended to represent a complete summary of the reports.**

5.1 President’s Report – Margaret Klatt

Margaret provided an overview of her report, posted on the UVRA website. The report included updates on membership, office support, communications, the Members Forum initiative, community outreach in the form of Elder Academy and Masterminds and scholarships. Margaret also reported on interactions with other retiree associations, noting that UVRA members can now access resources and events sponsored by other institutions and associations.

There were no questions.

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5.2 Treasurer's Report – Richard Chappell

Richard Chappell provided an overview of his report, posted on the UVRA website. He reported that the UVRA total assets were \$110,587.90 as at March 31, 2021. This is a decrease of \$13,335 from the previous year end mainly due to funding a second scholarship with \$26,000, partially offset by an increase in member dues and in Johnson insurance payment rebates.

There were no questions.

5.3 Benefits – Peter Liddell

Peter Liddell provided an overview of his report, posted on the UVRA website. The recent addition of vaccine coverage to the Johnson policy was noted, as was the recent takeover of Johnson by the Intact Financial Corporation. Peter noted that only one member used Employee Family Assistance Program (EFAP) last year. The program provider is LifeWorks (formerly Morneau Shepell). An information session may be planned for the coming year to ensure that members are aware that they have free access to EFAP and that EFAP services include counselling, and financial and legal support.

There were no questions.

5.4 Membership – Zulette Gordon

Zulette Gordon provided an overview of her report, posted on the UVRA website. It was noted that the UVRA membership is down 0.7% (5 members). There is an approximately even representation of retired faculty and retired staff.

There were no questions.

5.5 Elder Academy – John Gunton

John Gunton provided an overview of his report, posted on the UVRA website. John G. reported on the composition of the programming committee, the program offered in the past year and plans for the upcoming year. The board and committee are also working on terms of reference for the committee. John G also noted that the website is a useful resource with archived information on past EA programs. Zoom has enlarged exposure and given EA access to speakers who are located elsewhere in the world.

There was a question regarding the proportion of attendees that are from the University and UVRA vs the wider community. That information is not currently available and will be taken under advisement for the committee. It was noted that the registration form could include an optional field to collect that data.

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5.6 Masterminds – John Anderson

John Anderson provided an overview of his report, posted on the UVRA website. The 2020 Masterminds series which was postponed due to the pandemic, was successfully delivered in 2021 via Zoom. Evaluations indicate that 2/3rd of the participants preferred the Zoom format. A mixed format may be explored for future series. Another advantage of Zoom was being able to offer closed captioning transcription which Leah Potter arranged through the Island Deaf and Hard of Hearing Centre. The service cost just \$80 per session with 30% of attendees indicating it was useful.

In response to a question, Leah confirmed that all speakers consented to recording the sessions.

5.7 Social Events – Lou Schmidt

Lou Schmidt provided an overview of her report, posted on the UVRA website. Lou noted that there were no in-person events in 2020 due to the pandemic. The Members Forum and Elder Academy have helped fill the void. A volunteer is needed for the position of coordinator of social events. The position has been vacant for the past 3 years. Lou has filled in but is no longer doing the position. Interested members are asked to contact the office. It was noted that even planning just one event would be welcome. Similarly, suggestions for events are very welcome.

There were no questions.

5.8 Newsletter – Lou Schmidt

Lou provided an overview of her report, posted on the UVRA website. Lou expressed thanks to contributors to the newsletters. The UVRA welcomes content from members. Members were invited to submit their ideas and articles to Lou.

There were no questions.

5.9 UVRA Office - Lou Schmidt

Lou provided an overview of her report, posted on the UVRA website. The report included the office move, the creation of the Members Forum, and the invaluable contribution that Sanjit Roy has made in providing office support to the UVRA.

There were no questions.

Motion: That special thanks be extended to Sanjit Roy from the board and members of the UVRA for his work for the UVRA this year. Moved by Juliana Saxton. Seconded by Zulette Gordon. APPROVED UNANIMOUSLY.

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5.10 United Way – Mary Ellen Purkis

Mary Ellen Purkis provided an overview of her report, posted on the UVRA website. Mary Ellen thanked members for their donations. Donations attributed to the UVRA exceeded \$50,000 with an average of approximately \$1000 per donor. The report included a summary of programs supported by donations to the United Way. Subsequent to the report, UVic was awarded the United Way Spirit Award, for leadership giving.

In response to a question regarding the number of donors, there were 51 donors compared to 49 in the previous year.

5.11 University Club – Peter Liddell

Peter provided an overview of his report, posted on the UVRA website. The report covered impacts of the pandemic and measures taken to address those impacts, including pushing for and eventually becoming eligible for the Federal Emergency Wage Subsidy (CEWS). Restrictions on events, a major source of revenue, decimated the Club's income. Fortunately, the Club is still surviving.

There were no questions.

Motion: That the committee reports be accepted. Moved by Peter Liddell. Seconded by Rebecca Warburton. APPROVED.

6. Amendment to Bylaw 4.9

Amendments to bylaws require a special resolution, to be approved by a 75% majority of the votes cast at a general meeting. Voting for special resolutions must be by ballot. The ballots were provided online through Zoom. The proposed amendment is intended to provide the Board with flexibility in maintaining positions on the board. A draft of the special resolution was set out in the agenda for the meeting.

SPECIAL RESOLUTION: That Bylaw 4.9 be amended by striking out,

"The Board, may at any time, appoint a member as a director to fill a vacancy that arises on the Board as a result of the resignation, death, incapacity, or expulsion of a director during the director's term of office".

and inserting,

"The Board may, at any time, appoint a member as a director to fill a vacancy on the Board"

Moved by Rebecca Warburton. Seconded by Jane Birkbeck. APPROVED (100%).

Voting details: 17 attendees voted with all 17 (100%) voting in favour.

7. Amendment to Bylaw 4.13(e)

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As with the above amendment, a draft of the special resolution was set out in the agenda for the meeting. The proposed amendment is intended to provide the Board with more specifics on the timing of specific duties.

SPECIAL RESOLUTION: That Bylaw 4.13 (e) be amended by striking out,
"reviewing annually the composition and terms of reference of standing committees,"
and inserting,

" reviewing the composition of standing committees annually, after the Annual General Meeting, and reviewing terms of reference every three years,"

Moved by Rebecca Warburton. Seconded by June Whitmore. APPROVED (94%).

Voting details: 17 attendees voted with 16 (94%) voting in favour and 1 abstaining.

8. **Honorary Membership**

John Gunton recused himself for this item.

A summary of John G's background and his contributions to the UVRA and Elder Academy was provided.

Motion: That on the recommendation of the Board, and in recognition of exceptional service to the Association, the membership approve appointing John Gunton as an Honorary Member. Moved by Peter Liddell. Seconded by Rebecca Warburton. APPROVED (18 voted).

Upon re-joining the meeting, John G. was welcomed as the newest Honorary Member.

9. **Other business.**

9.1 Survey Committee Update – Rebecca Warburton

Rebecca Warburton reported that a member survey is under development. The survey is to collect information on how members are, and would like to be, connected to UVic. It will be input to Survey Monkey by the Institute on Aging and Lifelong Health and then released to the membership, likely by the fall.

9.2 Recognition of Dr. David Docherty

Margaret noted the exceptional contributions made by David Docherty to the UVRA on many levels and in many areas. David was UVRA President from 2011-14, then Past-President; he was heavily involved in the creation of Elder Academy, and is on the EA program committee which he previously chaired; he has also led numerous mini courses on how the body works and the importance of physical activity especially as we age.

10. **Nominating Committee**

John Anderson presented the slate nominated for 2021 – 2022, as shown on UVRA website, as follows.

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Directors / Officers:

- President: Margaret Klatt
- Vice President: Rebecca Warburton
- Treasurer: Richard Chappell
- Secretary: Susan Service
- Past President: John Anderson

Standing Committee Chairs:

- Benefits: Peter Liddell
- Elder Academy: Peter Liddell (Advisory Board), John Gunton (Program)
- Membership: Zulette Gordon
- Newsletter Editor: Lou Schmidt
- Masterminds Series: John Anderson / Margaret Klatt / Peter Liddell
- Social Events: vacant
- United Way: Mary Ellen Purkis

Directors at Large:

- Jane Birkbeck
- Peter Liddell
- Mary Ellen Purkis
- Colin Scarfe
- Juliana Saxton
- June Whitmore

Other:

- Office Manager: Lou Schmidt

Ex Officio:

- Delegate, Institute on Aging and Lifelong Health: Leah Potter
- Benefits Manager, Human Resources

Motion: That the list of Board members as shown above be approved.
Moved by John Anderson. Seconded by Juliana Saxton. APPROVED.

11. **Motion to Adjourn**

Moved by Susan Service. APPROVED.

Meeting adjourned at 3:20 pm.