

University of Victoria Retirees Association

Report to 2015 AGM -- Office Operations

This year was an eventful one for the UVic Retirees' Association office.

In January, we moved from the TEF Building to an office in R Hut with the Centre on Aging. In the process, we were able to upgrade our office furniture and create a more comfortable and pleasing environment.

The staff in the Centre on Aging have been very welcoming and helpful. As a result, I believe the office volunteers and Board members feel connected in a way they didn't in our previous location.

Although we have a core of faithful office volunteers, we still have days when we are not able to open the office because we don't have a volunteer. The office hours are between 1:30 pm and 3:30 pm. Our volunteers open mail, check voice-mail messages, keep track of people registering for events, and help out with mailing newsletters. However, it is usually fairly quiet; volunteers have access to a computer when they volunteer. If you are interested in volunteering, please contact the office at 250-472-4749 and leave a message.

We are also looking for someone who would be willing to oversee the office operations.

I have enjoyed my time volunteering with the UVRA. However, I will be leaving to pursue other interests after the AGM in June.

Thank you,

Linda Metters
Secretary,
UVic Retirees Association