

# Residence Education Community Leader 2024-2025

Job Information for Arts Collective RECL



University  
of Victoria

Residence Services

## JOB OVERVIEW

UVic Residence Services is seeking to hire a student interested in fostering supportive relationships and engaging in personal growth and development for the position of Residence Education Community Leader (RECL) in the **Arts Collective Living Learning Community (LLC)** in the 2024-25 Academic Year. The foundation of this position is to develop a community support system rooted in the associated LLC theme or faculty that enhances students' experience of living in residence.

Residence Services is a unit within the division of Student Affairs that provides accommodation, programming, support, and education to the on-campus student community as well as a summer conferences operation for off-campus customers. Residence Life & Education, the department within Residence Services for which RECLs work, aims to support the learning and personal development of all residents within a safe and welcoming community.

The RECL is a part-time live-in student leadership position integral to building community within UVic residences. RECLs report to the Neighbourhood Manager and receive support from Senior Community Leaders (SCLs) and the Coordinator, Residence Education (CRE) to implement educational programming aligned with their unique LLC curriculum in addition to acting as the primary peer support for residents. RECLs also participate in a regular in-night rotation, managing issues within the community to support the security and wellbeing of residents including serving as the first point of contact during critical incident and/or crisis situations. **Due to the nature of this position working with vulnerable adults in dynamic and high stress environments, RECLs are required to complete training in Sexualized Violence Prevention and mental health support; this training will be arranged by the employer at the start of the position.**

The Arts Collective is the only LLC with a vacancy at this time; the Arts Collective RECL is required to live in the Tower Residence building.

LLC	Location	RECL Specific Staffing Requirements
<b>Arts Collective</b>	Traditional Dormitory (Tower Residence)	
<b>Engineering Community</b>	Traditional Dormitory (Ring Road Residence)	RECL must be enrolled in the Faculty of Engineering & Computer Science.
<b>French Community</b>	Traditional Dormitory (Ring Road Residence)	RECL must be fluent in French; they should be comfortable leading programming and activities in French.
<b>Global Citizenship</b>	Pod-style housing (Sngqu House)	
<b>Graduate Community</b>	Bachelor Apartment (South Tower Residence)	RECL must be a graduate student.
<b>Health &amp; Wellness</b>	Traditional Dormitory (Cheko'nien House Residence) and Cluster	
<b>Humanities</b>	Traditional Dormitory (Ring Road Residence)	RECL must be enrolled in the Faculty of Humanities.
<b>Indigenous Community</b>	Pod-style housing (Sngqu House)	RECL must self-identify as Indigenous.
<b>Science Community</b>	Traditional Dormitory (Ring Road Residence)	RECL must be enrolled in the Faculty of Science.
<b>Social Sciences</b>	Traditional Dormitory (Ring Road Residence)	RECL must be enrolled in the Faculty of Social Sciences.
<b>Sustainability Community</b>	Traditional Dormitory (South Tower Residence)	

# Residence Education Community Leader 2024-2025

Job Information for Theme & Faculty LLCs



University  
of Victoria

Residence Services

RECL staff are expected to live in the same community as their assigned LLC. Staff who require alternate accommodations may submit a priority consideration request, which may result in changing their team and/or position to meet their housing needs.

Over the course of this position, RECLs will develop skills in leadership, conflict management, event planning, and peer support in support of their personal and professional growth.

The Residence Education Community Leader is an eight-month appointment (August 19, 2024 – April 30, 2025) working up to 650 hours over the course of the academic year, approximately 17 - 20 hours per week including daytime, evenings, weekends, and holidays. RECLs can expect weekly hours to fluctuate based on the academic calendar and shifting student needs (i.e., closer to 25 hours per week in August and September and closer to 15 hours per week in December and April).

## **DESIRED QUALIFICATIONS**

- Strong written and verbal communication skills; the ability to listen and respond effectively
- Strong administrative skills: the ability to manage schedule effectively, meet deadlines consistently, and submit required paperwork accurately
- Commitment to supporting teammates and working collaboratively
- Demonstrated approachability and skill building engagement among diverse residents
- Ability to manage multiple priorities and demonstrate resiliency in a dynamic environment
- Ability to follow departmental policies and procedures in responding to emergent and crisis situations and attending to varied needs for safety, support, and security among residents
- Personal involvement or connection to the associated LLC theme

## **ROLE REQUIREMENTS**

Specific role duties and requirements can be found in the [RECL Lifestyle LLC Job Description](#) or the [RECL Faculty LLC Job Description](#). Additional requirements include:

- Must be registered as a full time student at the University of Victoria during the 2024-2025 Academic Year and be eligible to live in residence for the duration of the appointment
- Must be available to work from August 19, 2024, to April 30, 2025. Hours of work will include meetings and during business hours, self-scheduled programming, and evening in-night shifts.

## **REMUNERATION & BENEFITS**

The Residence Education Community Leader position is represented by [CUPE 4163](#).

**Gross Pay** (pay before deductions) will be equal to the full cost of room and board (a single residence room with a standard meal plan), spread over 17 pay periods. Currently, this amounts to \$13,660.00 for the full duration of the appointment. 2024-25 residence and meal plan rates will be approved by the Board of Governors in Spring 2024 and compensation amounts for the 2024-25 student staff appointments will be updated at that time. The RECL position receives an additional stipend of a minimum of \$1177.00 plus 4% vacation pay in lieu of paid vacation.

**Deductions** during each pay period will include mandatory statutory deductions (Canada Pension Plan, Employment Insurance, Union dues, and taxes).

As this is a live-in position, student staff are responsible for paying housing and applicable meal plan fees to Residence Services as a lump sum each term or month-by-month. These fees may vary depending on your placement type.

# Residence Education Community Leader 2024-2025

Job Information for Theme & Faculty LLCs



University  
of Victoria

Residence Services

## **APPLICATION INFORMATION**

Interested candidates should apply through the [Residence Services Housing Portal](#), under Employment Application. Questions can be directed to [applyrle@uvic.ca](mailto:applyrle@uvic.ca). If you are not a current UVic student please email [applyrle@uvic.ca](mailto:applyrle@uvic.ca) for further instructions.

Application Deadline: **July 3, 2024**

UVic is committed to upholding the values of equity, diversity, and inclusion in our living, learning and work environments. In pursuit of our values, we seek members who will work respectfully and constructively with differences and across levels of power. We actively encourage applications from members of groups experiencing barriers to equity. Read our full equity statement here:

[www.uvic.ca/equitystatement](http://www.uvic.ca/equitystatement)

Persons with disabilities who anticipate needing accommodations for any part of the application and hiring process may contact Katie Bartel, Training & Assessment Specialist, at [restas@uvic.ca](mailto:restas@uvic.ca).