



Community Guide – on campus housing Summer 2024

This document outlines Residence Service's expectations for all residents and guests living or staying on campus. It identifies a range of behaviours that are not permitted within our residence buildings or cluster units. In addition, Residence Services reserves the right, in extraordinary circumstances, to identify and take action against conduct that may not be specifically described, but which clearly does not support the stated Community Standards.

SAFETY

Fire Safety

- Never burn or ignite any substance in any residence or cluster building.
- Always evacuate the building when you hear the fire alarm. Never assume it is a false alarm.
- When you hear the alarm, close all windows and leave your unit, closing the door behind you.
- Alert the occupants on either side of you and leave the building immediately.
- Move quickly away from the building to your assigned meeting point (see bulletin board displays in front hallways of buildings and cluster units).
- If you know people have been unable to evacuate the building, inform any emergency personnel on site.
- Do not re-enter the building until the fire marshal has indicated it is safe to do so.
- Tampering with fire equipment including alarms, extinguishers and hoses will result in immediate termination of your residence contract/visitor agreement.

COMMUNITY LIVING

Noise

In order to maintain an atmosphere that is conducive to community living in an academic environment, it is necessary to set guidelines regarding tolerable noise levels. At all times, the general rule is that no individual or group should make noise which interferes with a person's right to study (during the day) or sleep (at night).

Specific quiet hours are established for all residence areas:

Sunday-Thursday: 9pm-8am

Friday – Saturday: 12am (midnight) – 10am

Cleaning and Maintenance

Each guest and resident/student is responsible for their own private living area. The shared areas are considered the joint responsibility of all visitors and guests/residents occupying that living space. Hallways and washrooms are cleaned by university housekeeping staff in the residence buildings (not cluster units).

- Vacuum cleaners and cleaning materials are available in specified areas throughout residence.
- Facilities or items needing repair should be reported to the Residence Services office as soon as possible. Phone or e-mail (250-721-8650 or resmaintenance@uvic.ca) to report non-emergency maintenance repair.

Visitors

While living in our residence communities, respect for fellow guests, residents, and the facility is always the guiding rule.

Guests and residents are allowed visitor(s) in their rooms/cluster units as long as they accept full responsibility for the actions or conduct of their visitor(s).

COMMUNITY STANDARDS

The following section outlines behaviours which are considered inappropriate, and which could result in the termination of your Visitor Agreement. These standards are in place to ensure the safety and well-being of all guests and residents and to maintain an atmosphere that is conducive to an academic environment and community living. Our expectation is that guests and residents should not involve themselves in any action or conduct which adversely affects any person in the community.

When an alleged violation of the Residence Community Standards and regulations is brought to the attention of Residence Services staff, Residence Services is responsible for ensuring that the incident is addressed with the guest and resident, and for deciding, where necessary, upon the appropriate action.

Note: The following chart is designed to provide guests and residents with guidelines and descriptions of our Community Standards. Residence Services staff reserve the right to address issues not explicitly defined and/or alter actions as required to maintain the overall integrity and safety of the community.

Violation	Description
Alcohol Use in Residence	Open Alcohol Alcohol may only be consumed within a resident's room/apartment/cluster unit. Alcohol consumption or carrying unsealed liquor is not permitted in public spaces including but not limited to: lounges, patios, balconies, cluster walkways, elevators, washrooms, laundry rooms, hallways, stairwells, main floor foyers, and any outdoor residence space. Consumption by a Minor Guests and residents who are under the age of 19 may not possess or consume alcohol in residence.
Attack on the Dignity and Security of an Individual	Activity (verbal, written, electronic, graphic, physical) that is threatening, racist, sexist, homophobic, or any form of discrimination, harassment, sexual harassment or unwanted sexual attention is prohibited.
Cannabis	Consuming Cannabis or carrying unsealed Cannabis is not permitted in any areas including, but not limited to, lounges, patios, balconies, cluster walkways, elevators, washrooms, laundry rooms, hallways, stairwells, main floor foyers, lounges and any outdoor residence space other than the designated smoking areas.
Cooking	Some CSA approved appliances are allowed in residence rooms and lounges. Cooking devices that are open-coil, open-flame or gas-based, including but not limited to hot plates and butane-burners, are not permitted in residence buildings or on university property.
Cooperation with Staff and Others	Failure to cooperate with, and/or verbal or physical harassment or abuse of a University staff member (e.g., residence staff, Campus Security) or others (e.g., police, emergency responders) is strictly prohibited.
Damage to Property	Damage to the personal property of other guests and residents or damage to residence property is strictly prohibited.
Dangerous Activity	Activities that are considered dangerous or potentially harmful to any person, including the resident/guest engaging in the activities are prohibited.
Dangerous Materials	Possession or use of explosive or flammable material including, but not limited to firecrackers, fireworks, dynamite, gasoline, propane, or other such materials, is not permitted on residence property. Propane tanks are not permitted in residence.

Drugs	Any possession or involvement, whether direct or indirect, in any illegal drug or drug-related activity is prohibited. Possession of paraphernalia that is associated with the possession, use or trafficking of illegal drugs or prescription drugs/medication is prohibited.
Flames	Open flames, such as a burning candles or incense, are not permitted in residence.
Guests or Visitors	Guests and residents are responsible for the actions of their guests/visitors in residence. Prior to having a guest, residents who share a room/cluster unit must have the permission of their roommate(s).
Noise	Guests and residents must abide by designated quiet hours in the residence halls. Subwoofers (bass amplifiers) are not permitted in residence.
Pets	Guests and residents are not allowed to have any pets in residence. Guide animals are permitted in residence if the resident/guest has submitted appropriate documentation and received prior approval by Residence Services.
Playing Sports in Residence Buildings, Hallways or Common Areas	Guests and residents are not permitted to engage in physically active games/activities inside Residence Complex buildings.
Safety/Security/Fire Equipment	Activating, handling, using, covering, disengaging or otherwise interfering with any fire or safety equipment for any reason other than an emergency is prohibited whether such actions is intentional or not. Residents and guests are required to evacuate buildings in the event of a fire alarm or any other emergency. Failure to evacuate during these situations is prohibited.
Signs	No signs (electric or otherwise), posters, banners or flags of any size may be hung outside, or around the Residence Complex.
Smoking and Incense	Smoking, vaping and incense are not permitted in residence buildings or on residence balconies; this includes the use of hookahs, shisha, e-cigarette, vaporizers or any other smoking devices. Cigarette or cannabis smoking on residence property is only permitted at the designated smoking benches.
Theft	Theft or possession of another person's property without permission is prohibited
Throwing or Falling Objects	Throwing, dropping, knocking or ejecting objects from residence buildings, windows, balconies or stairwells, whether intentionally or unintentionally, is prohibited. Throwing objects within or at a residence building is prohibited.
Unauthorized Key Possession and/or Use	Unauthorized possession or use of Residence Complex keys is prohibited. The resident is not permitted to copy any key or key card provided by Residence Services.
Vandalism	Any wilful, malicious, or negligent destruction of public or private property in or around residence and/or failure to uphold reasonable standards of cleanliness is prohibited. Being present while vandalism occurs and failing to report such acts will be treated as vandalism.

Should you have questions or concerns related to our Residence Services Community Standards document please contact us.

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**University
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Residence Services