

“People, Place, and the Planet”

A Joint Conference of the Faculty of Human and Social Development and the Institute on Aging and Lifelong Health at the University of Victoria

May 2-3, 2024

OPEN CALL FOR PRESENTATION PROPOSALS

Proposal Submission Deadline: Monday, March 4th, 2024

Decisions Sent to Authors: end of March 2024

Click [here](#) to submit your proposal online now (you will need to create a user account)!

Submission Guidelines

“People, Place, and the Planet” reflects the strengths and impacts of research and scholarship at the University of Victoria. This conference theme is intentionally broad to ensure that all scholarship and research across the Faculty of Human and Social Development and the Institute on Aging and Lifelong Health can be included and contribute to a rich, diverse multi-disciplinary gathering. Our theme of “People, Place, and the Planet” draws on UVic’s new Strategic Plan (see [here](#)) and allows us to connect, share, and reflect for how we can partner for a better future.

Our conference is interested in interdisciplinary theoretical, discovery, and applied research in all fields, but proposals and presentations should be crafted to appeal and be accessible to a diverse academic and professional audience. **We encourage submissions from researchers, trainees, professionals, and service providers from all disciplines and backgrounds on any relevant topics. Priority will be given to presentations that are affiliated with the Faculty of Human and Social Development and/or the Institute on Aging and Lifelong Health.**

In order to maximize the interdisciplinary benefit and diversity of presentations at our conference, **each individual will only be permitted to present once**. This helps to ensure the best opportunities for the most people, and the richest conference program possible. You are welcome to submit new work that has not been presented before (either works in progress or final results) or to share work that has been shared/presented elsewhere. We encourage everyone to submit your best work!

All proposal submissions will be peer reviewed, and subsequently accepted or declined based on capacity within the conference program. Thank-you for taking the time to prepare this submission!

If you have any questions, please contact the Conference Chair, Dr. Nathan Lachowsky at nlachowsky@uvic.ca.

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Proposal Format

Understanding the diverse disciplinary backgrounds of our presenters and disciplinary practices and standards, we strive to have as few restrictions as possible. However, each submission proposal must be no longer than 400 words. Proposals may be unstructured or use a structured format (e.g., with subheadings for Background, Aims, Methods, Results, and Conclusions). However, please ensure you clearly state the objectives of your research or scholarship, your process and approach, and the results or implications, so we can evaluate the potential contribution of your submission to the conference. Accepted submissions will be considered for one of the following five formats, considering presenter preference:

- 1) Short Oral presentation (5 minutes plus Q&A):** This is intended to be a concise, fast-paced, exciting presentation format. The purpose of a short oral presentation is to articulate your findings in a quick, insightful, and clear manner. These concise and efficient talks typically focus on a single study with a few key findings and messages. We want to hear about your latest, greatest, and cutting-edge work! These presentations will be grouped into larger sessions by theme, which will include time for questions and discussion.
- 2) Long Oral presentation (10-15 minutes plus Q&A):** These presentations typically focus on a large single study or suite of smaller studies. The presentation is generally led by a single author, but co-authors on presentations are welcomed. These presentations will be grouped into larger sessions by theme, which will include time for questions and discussion.
- 3) Symposium (45-60 minutes including Q&A, requires at least 3 different speakers):** Symposia include a group of presentations by different speakers organized around a central theme, integrated and facilitated by one of the presenters. Presenters in a symposium may be on a research team presenting on various aspects of a collaborative research project, or colleagues reporting on separate research that shares a common theme. We encourage symposia presenters to consider including empirical, theoretical, and applied/practice-based presentations. Consider inviting an external partner to join your group! These submissions must include at least 3 individual presentations, which are recommended to have ‘bookend’ presentations that initially introduce and sets the stage for the symposium, and then concludes the symposium by integrating across the individual presentations. Evaluation of symposia submissions will consider the diversity of presenters, disciplines, methods used, or issues/populations studied. Of note, if a symposium submission is not accepted in that format, you may be offered alternative formats (e.g. poster or short/long oral presentations) for the individual components.
- 4) In-person Poster Only (Friday May 3rd, authors are in-person from 3-5pm):** Get up close and personal with your audience. This presentation is a great way to meet, mingle, and network with other attendees. It doesn’t require presenting in front of a large group and provides the greatest amount of face time to have one-on-one conversations with attendees.



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- 5) Online Poster Only (Friday May 3rd, authors present online from 3-5pm):** Not able or interested in attending or presenting in-person? This option is meant to provide greater accessibility to still share your work through an online platform with other online attendees. It doesn't require presenting in-person in front of a large group and provides an opportunity to interact with other online attendees.

Presentation Awards

Based on proposals submitted as well as the oral or poster presentation that takes place during the conference, awards will be given for the best presentations. Presenters must indicate their willingness to be considered in this process during proposal submission; this does not impact whether a proposal is accepted for presentation or not. Adjudications will be completed by a confidential committee of researchers.

Open Access Opportunity

We will encourage all accepted presenters to provide open access to their poster or oral presentation material online via the Open Science Framework Meetings platform (<https://osf.io/meetings/UVicPPP2024>). This is a great way to promote and publicize your work, particularly when coupled with social media.

Presentation Requirements

Accepted poster presenters will be eligible to have their posters printed for free, if submitted by the mid-April deadline (still to be finalized). Accepted oral presenters will not be permitted to use their own laptop in order to facilitate smooth and quick transitions between presentations. Oral presentations should not include font sizes smaller than 24 point (ideally use 32 or larger) and will be required to be submitted in advance of the conference by the deadline (April 29th). Any other technology or presentation requirements should be discussed as soon as possible with Conference Chair, Nathan Lachowsky at nlachowsky@uvic.ca.

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ONLINE PROPOSAL SUBMISSION FORM

<https://app.oxfordabstracts.com/stages/13509/submitter>

(you will need to create a user account to make a submission)

Title *[small text box]*

Enter the **Full Title** of your submission. This will be used for printing in the final program. Do **not** use all CAPITAL letters. The maximum word limit is 20.

Proposal *[large text box]*

Please enter a proposal of your presentation (maximum 400 words). Proposals may be unstructured or use a structured format (e.g. with subheadings for Background, Aims, Methods, Results, and Conclusions). However, please ensure you clearly state the objectives of your research or scholarship, your process and approach, and the results or implications, so we can evaluate the potential contribution of your submission to the conference.

Authors *[multiple text boxes]*

You **MUST** enter the names of ALL authors here - including yourself if you are an author - in the order in which you wish them to appear in the printed text. You can include multiple affiliations, which should include a department and institution (e.g. Public Health and Social Policy, University of Victoria). Names omitted here will **NOT** be printed in the final program.

HSD and IALH Affiliation

Considering all authors on this proposal, please select the single best option that describes whether any of your authors are affiliated with the **Faculty of Human and Social Development** (HSD, including the interdisciplinary Social Dimensions of Health program), the **Institute on Aging and Lifelong Health** (IALH, including CFYS members), **both** or **neither**:

Considering all authors on this proposal, please select the best option that describes the affiliations of the authors affiliated with your proposal:

- **At least one author is affiliated with HSD**
- **At least one author is affiliated with IALH**
- **Author(s) are affiliated with both HSD and IALH**
- **No author(s) are affiliated with HSD or IALH**

Presentation Format *[check all that apply]*

Please choose any presentation formats that would be acceptable to you. Do **NOT** select any that you would be unwilling to present.

- Short Oral presentation (5 minutes plus Q&A)
- Long Oral presentation (10-15 minutes plus Q&A)
- Symposium (45-60 minutes including Q&A, requires at least 3 different speakers)
- In-person Poster Only (Friday May 3rd, authors are in-person from 3-5pm)
- Online Poster Only (Friday May 3rd, authors present online from 3-5pm)



**University
of Victoria**

Institute on Aging
& Lifelong Health



**University
of Victoria**

Human & Social
Development

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Presenter Availability *[choose one]*

Oral presentations will be scheduled on Thursday, May 2nd and Friday, May 3rd. Poster presentations will only occur on Friday, May 3rd. Please indicate your availability:

- I am available both days
- I am only available on Thursday, May 2nd
- I am only available Friday, May 3rd

Presentation Awards *[choose one]*

- Yes, I am willing to be considered for a Presentation Award
- No, I am not willing to be considered for a Presentation Award

Author Acceptance of Responsibilities *[check all that apply]*

Please indicate your agreement to all of the following conditions:

- All authors have approved this submission and consent to its inclusion at this conference.
- By submitting this proposal, I agree that if it is accepted, I will present it or arrange for a co-author to present it in my place.
- I, and any co-presenters, will register for the conference no later than April 5th, 2024 should our proposal be accepted. If not, I understand that my presentation will be removed from the conference program.
- I acknowledge that any travel, hotel, and other expenses I may incur related to the conference are solely my responsibility.
- If accepted for a poster presentation and wish to have this printed for free by the conference, I will submit a final electronic file of my presentation by the deadline provided (mid-April).
- If accepted for an oral or symposium presentation, I will submit a final electronic file of my presentation no later than Monday, April 29th, 2024.