

## 2024/2025 WORK STUDY PROGRAM

### JOB POSTING

**JOB TITLE:** MUSI 9 - Concert & Event Usher A (CUPE)

**DEPARTMENT NAME:** School of Music

**CONTACT NAME:** Linda Sheldon

#### JOB DESCRIPTION:

Gain front-of-house and customer service experience as an Usher for an exciting season of concerts and events at the School of Music. Responsibilities include greeting concert patrons, program distribution and ticket collection, assisting audience members when required and ensuring that safety protocols are adhered to during recitals. Assistants also help to maintain a clean and secure environment and aid stage managers when needed. Training is provided on event procedures as well as emergency regulations.

#### QUALIFICATIONS:

Must be available Tuesday, Wednesday or Fridays (12:00-1:30 pm), one or two evenings per week (7:00-10:00 pm), and the occasional Saturday or Sunday afternoon (2:00-5:00 pm). Must be punctual, reliable, personable and comfortable working with the general public. Previous experience with customer service considered an asset.

**JOB LOCATION ON-CAMPUS:** School of Music, MacLaurin Building B-Wing

**WORK STUDY WAGE:** \$18.50/hour (including 4% vacation pay)

**HOURS AVAILABLE:** 100

**HOW TO APPLY:** Cover Letter and Resume to:  
Linda Sheldon  
Work Study Supervisor  
University of Victoria School of Music  
[musi@uvic.ca](mailto:musi@uvic.ca)

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM  
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>