

2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: IGOV 2 – Student Ambassador

DEPARTMENT NAME: School of Indigenous Governance

CONTACT NAME: Jack Pawlyna

JOB DESCRIPTION:

The School of Indigenous Governance (IGOV) is looking for an enthusiastic student to fill the role of IGOV Student Ambassador. This position will serve as the public face of IGOV in person and online. This role offers an opportunity to serve as a visible advocate for Indigenous governance. Working closely with IGOV staff, responsibilities include:

- Online and In-person Representation: Serve as a representative for IGOV on camera and at various events, embodying the school's values and mission.
- Message Promotion: Collaborate with the staff and communication assistant to promote designated messaging and initiatives through in-person appearances and online interactions.
- Event Support: Provide support as needed during IGOV events, including setup, teardown, and assistance with promotional activities.
- Minimal Meeting Attendance: Attend a limited number of meetings to stay informed about IGOV's communication strategies and upcoming events.
- Collaboration: Work collaboratively with communication assistant, staff, and other team members to ensure consistent representation and messaging.
- Other Duties: Undertake additional tasks as assigned by supervisors, contributing to the overall communication efforts of IGOV.

QUALIFICATIONS:

- Interest in Indigenous Governance and related issues.
- Communication Skills: Ability to effectively communicate IGOV's messaging both in-person and online.
- Social Media Skills: Familiarity with social media platforms.
- Interpersonal Skills: Ability to represent IGOV positively at events and interact with various stakeholders.

JOB LOCATION ON-CAMPUS: Human and Social Development Building - A260

WORK STUDY WAGE: \$18.50/hour (including 4% vacation pay)

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>

DEPARTMENT TOP UP: \$8.50/hour (plus 4% vacation pay)

HOURS AVAILABLE: 100

HOW TO APPLY: Cover Letter and Resume by email or mail to:

Jack Pawlyna
jackpawlyna@uvic.ca

Indigenous Governance
University of Victoria
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Canada

In accordance with the university's equity plan and pursuant to Section 42 of the BC Human Rights code, preference will be given to members of the following designated group(s): Indigenous Peoples, Black people, people with disabilities/disabled persons, racialized people or people of colour, and women and gender diverse peoples. Candidates from these groups who wish to qualify for preferential consideration must self-identify in their cover letter. The committee will review other applications if they do not find a suitable candidate in the preferential pool.