

2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: HSDF 1 - Peer Mentoring Pathway Assistant

DEPARTMENT NAME: HSD-Associate Dean Academic

CONTACT NAME: Maureen Ryan

JOB DESCRIPTION:

The Faculty of Human Social Development is transitioning to a Faculty of Health and the result of this exciting change is an opportunity to re-imagine student support pathways. Peer Mentorship programs create cultures of belonging, learning, leadership and promote well-being among students. The Assistant to the Peer Mentoring Pathway Project will report to the Associate Dean Academic and work alongside leadership, advising and student teams in the faculty. Specific tasks for the year include; assisting with an environmental scan of successful peer mentoring programs in Health Sciences, conduct a scoping review of data supporting best practices in peer mentoring programs for Health Sciences, build on the mental health project completed in HSD, coordinate with the Director of Indigenous Initiatives on a parallel path for Indigenous students in HSD as needed, and serve as a liaison to students in the faculty. There is an opportunity to participate in survey work, focus groups, town hall meetings, and other engaged communication.

QUALIFICATIONS:

- Good communication skills-written and oral.
- An ability to work semi-independently.
- Good computer skills including experience with word processing, database and spreadsheet applications, MS Office Suite, Microsoft Teams and Zoom.
- Familiarity with research methods.

JOB LOCATION ON-CAMPUS: HSD A102a and working from home

WORK STUDY WAGE: \$18.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: \$3.85/hour (plus 4% vacation pay)

HOURS AVAILABLE: 170 hours

HOW TO APPLY: Cover Letter and Resume to:
Maureen Ryan
Associate Dean Academic Human and Social Development
Via email to hsdasdn@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>