



## MINUTES

**Date: Tuesday, February 27, 2024**

**Time: 2:30p.m.**

**Place: BEC 402**

Present		Regrets/absences
Eric Segec, CUPE 917	Andy Mavretic, Director OHSE	Ori Granot, PEA
Nykita Downie, CUPE 951	Leigh Andersen, FMGT Director, Customer Service & Program Integration	Kaitlyn Diederichs, CUPE 4163
Terri Lacourse, Faculty Association (Chair)	Kane Kilbey, AVP Human Resources	Jess Maclean, Director CSEC
Cliff Haman, PEA ( <i>alternate</i> )	Nicole Greengoe, Acting Senior Director, Wellness, Recreation & Athletics	
Rob Johns, EP Manager ( <i>guest</i> )	Allison Eddy, Personal Safety Manager, CSEC ( <i>alternate</i> )	

### 1. Approval of the Agenda

**Motion:** to approve the agenda. *Carried.*

### 2. Approval of the Minutes

**Motion:** to approve the minutes from January 30, 2024. *Carried.*

### 3. Emergency Planning (EP)

Rob reviewed upcoming sessions for EP which include active threat training with external response agencies and an Emergency Operations Centre (EOC) exercise which also involves FGMT and UCAM. These sessions take place in May. Rob also noted that he is working with FGMT to ensure emergency signage on campus is consistent and standard. He has also been working with Risk Management in response to requests from ONCS about emergency planning resources and support for the Queenswood campus, Marine Technology Park (MTC) and their field operations.

In follow-up to the [ammonia leak at ISC](#) in January, the Alumni Relations group has been engaged in emergency response training for their unit as they share the building with ATRS and FGMT. Rob also noted that a debrief meeting was held with key groups involved in the ammonia leak and that a second meeting will be taking place soon. Rob reports that overall, the processes worked and people understood their roles during this emergency and that communication refinements will continue to be explored.

Discussion took place regarding the campus closures due to the [challenging weather conditions](#) and subsequent responses by some student groups. Rob reviewed the criteria that is considered before a [campus closure](#) occurs. Rob shared that the university also is privy to plans and updates from BC Transit well in advance of the general public. Eric noted that FMGT now has a brine-truck which has been very effective in assisting with snow and ice clearing operations.

### 4. New Business

#### a. Consultation topic: Health & Safety Training

Elizabeth summarized [training provided by OHSE](#) in the areas of research safety, occupational health and general safety and WorkSafeBC requirements. In-class training for research safety courses have fully resumed and multiple sessions are offered at the beginning of each term with online training available year-round. As per information provided by Darryl Huculak, FMGT provided 255 hours of safety-related in 2023.



## 5. WorkSafeBC

### a. WSBC 2023 annual claims report

Andy presented an overview of the university's WSBC insurance costs and injury rates in comparison to peers in our classification unit. 2023 represented a small increase in total number of claims from the previous year but remains below the historical average. UVic's injury rate equates to 6 time loss claims per 1000 employees. Of all the accepted time loss claims, 65% participated in modified duties planning (MDP). For claims that did not participate in MDP, the median days lost was 2 days. WSBC has provided an update for the university's premiums in 2024, indicating our experience rating is now at a discount of 0.5% 😊

A total of 67 incident investigations took place throughout 2023, with 28 additional investigations for non-WSBC claims, and 21 incident reports submitted pertaining to students (typically from laboratory or field activities). OHSE reviews all submitted incident reports to verify the relationship of the injured person to the university (employee or student, or both) and what activities were being performed at the time of injury to determine WSBC claim eligibility.

### b. January 2024 claims summary

Elizabeth reviewed the 3 time loss and 4 health care claims from January. All incident investigations have been completed.

### c. WSBC inspection reports

Andy advised an inspection report was received after Campus Security consulted with WSBC about reporting requirements following a difficult medical call-out involving a staff member. As part of that consultation, WSBC provided information about their [Critical Incident Response \(CIR\)](#) program which employees or employers can access after a traumatic incident. Eric shared his knowledge and personal experience with the late CUPE 917 member. He requested that the committee revisit the topic of having more AED units on campus, including feasibility and costs, for next month's meeting. Andy agreed to report back on this topic. Andy also noted recently amended occupational first aid regulations by WSBC will come into effect November 1, 2024 so this is an opportunity to review all aspects of first aid program. Allison confirmed AEDs are in CSEC vehicles, and response to this event was within minutes. She also noted CPR is often the key intervention with cardiac emergencies.

## 6. Other Business

Allison advised that 2 separate demonstrations may be taking place on campus this Thursday. CSEC is aware and working with organizers.

Meeting adjourned at 3:33pm

**Next meeting will be: Tuesday, March 26, 2024**

Location: BEC 402

