

**JOINT CUPE 951/UNIVERSITY  
OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETING**

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**Minutes of the meeting held Thursday, March 14, 2024 at 11:30 a.m. (via Zoom)**

<b>Worker Representatives</b>	<b>Employer Representatives</b>	<b>Ex-Officio</b>
<b>Present:</b> Nykita Downie Co-Chair ** Amy Issel Heidi Neeves	Lynn Meyers, Co-Chair * Trish Atchison  Fiona Puszka	Jaclyn Davidson, AD, OHSE
<b>Regrets:</b>		

\* Chair of Meeting (2024)  
\*\* Minutes (2024)

**1. Welcome**

**2. Approval of Agenda and Minutes**

**2.1 Approval of Agenda**

- The agenda was approved check

**2.2 Approval of Minutes – February 8, 2024 meeting**

- The minutes were approved as circulated check

**3. Business Arising**

**3.1 Local Safety Committee (LSC) Update**

Jaclyn provided the following update:

- Annual reports due
- Compliance reports

**3.2 University Safety Committee (USC) Update**

Nykita provided the following update:



Rob reviewed upcoming sessions for EP which include active threat training with external response agencies and an Emergency Operations Centre (EOC) exercise which also involves FGMT and UCAM. These sessions take place in May.

In follow-up to the ammonia leak at ISC in January, the Alumni Relations group has been engaged in emergency response training for their unit as they share the building with ATRS and FGMT. Rob also noted that a debrief meeting was held with key groups involved in the ammonia leak and that a second meeting will be taking place soon. Rob reports that overall, the processes worked and people understood their roles during this emergency and that communication refinements will continue to be explored.

Consultation topic: Health & Safety Training

Elizabeth summarized training provided by OHSE in the areas of research safety, occupational health and general safety and WorkSafeBC requirements.

WSBC 2023 annual claims report

Andy presented an overview of the university's WSBC insurance costs and injury rates in comparison to peers in our classification unit. 2023 represented a small increase in total number of claims from the previous year but remains below the historical average.

### 3.3 Personal Safety Coordinator/CSEC update

Fiona provided the following update:

March is fraud prevention month – there has been email and fraudulent phone calls in recent months. Please call the Canada Anti-Fraud line for reporting <https://antifraudcentre.ca/index-eng.htm>

Training for new security officers is going well.

Student stress is really evident with the end of semester – reminder of the supports we have on campus: office of student life, student wellness and centre for accessible learning. We are all doing the best we can and working with the different departments.

Normal push for training and learning central. Fire extinguisher training.

## 4. Incident Reports

### 4.1 Monthly CUPE 951 WorkSafeBC accidents/incidents – February Report

- 2 claims – healthcare/pending and time loss/approved.

## 5. Adjournment

The meeting adjourned at 11:42am

**Next meeting:** Thursday, May 16, 2024 at 11:30 a.m. (via Zoom)

