

From: Jessica Gelowsky, Assistant to the Associate VP Academic Planning
Sent: September-29-14 10:48 AM
Subject: Update on Online CES from S. Blackstone

Good Morning Colleagues,

Due to some technical problems in communication between the new CES software and Banner it has not been possible to deliver the CES reports for summer courses to Deans, Chairs and Directors. This problem has now been addressed and you should receive these reports by the end of this week. I understand that we are up against deadlines for ARPT procedures and the preparation of dossiers. I can offer two solutions to this problem.

- 1) Faculty members have received their reports for summer courses and can provide a copy to you for their dossiers.
- 2) You may add your copy of these reports to the dossiers after the deadline on a one-time basis so that faculty dossiers contain all the relevant information for review.

If you have any questions or concerns please address them to me at blackstone@uvic.ca.

Sincerely,

Sarah J. Blackstone
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