**TA posting form**

**Position Title:** Teaching Assistant

**Department:** EPLS

**Instructor:** Dr. Claudia Diaz-Diaz

**Hourly Rate:** $30.87

**Hours Available:** 30 ~ hours (to be determined based on TA’s availability)

**Course:** ED-D 410

**Course Description:**

A seminar in contemporary professional issues, including structures and governance within the BC School system, school law and legal requirements for the teaching professional. The role of the professional as an ethical, reflective and critically engaged practitioner is emphasized. Themes include teacher leadership, professional growth and collaboration and maintaining professional relationships in schools and communities.

This course is the final opportunity for Teacher Candidates to review, discuss and contemplate the complex role of the Professional Educator before the final teaching practicum. Opportunities are provided for an in-depth discussion of topics such as legal issues, parent involvement, interviewing/hiring, legal issues and practicum planning, union involvement and more. Guest speakers representing organizations (e.g., BCTF, Ministry of Education, Parents, etc.) are a major course component.

**Appointment from:** August 26 to September 27, 2024 (~30 hours)

**Required Qualifications and Experience:**

* knowledge and/or experience in the BC school system and school governance
* background in education (preference will be given to master or doctoral students who are also K-12 teachers)
* excellent oral and written communication skills
* prior experience as a TA in this course is an asset

**Job Description/Responsibilities:**

* assisting in marking assignments and providing feedback
* facilitating class discussions and introducing guest speakers
* supporting instructor with administrative duties such as keeping Brightspace up to date and replying to students’ emails or discussion forums
* delivering a short presentation on a course topic of their interest
* providing technical support during online classes
* attending course planning meetings

**TIME COMMITMENT:**

This intensive course runs from September 5th to 20th, 2024, Monday to Friday, 8:30 – 11:30 a.m.

The 30~ hours of this TAship will be mainly distributed during the dates of class instruction, so the TA is needed for ~12 hours a week for the duration of the course.

While the TA is not expected to be available for every class, **it is important to be available on September 5th, 8:15 to 11:30 a.m.**

**How to apply:**

Send the following to Claudia Diaz-Diaz, claudiadiaz@uvic.ca

* Attach 1) a 1-page cover letter stating the applicant’s required qualifications and experience for this course; 2) a resume with relevant information only.
* List two referees with contact info. They will be contacted for a cross-reference check.

**Submission deadline:** Friday, July 26th, 2024

**It is anticipated that the final employment decision will be made by**: Friday, August 2nd, 2024. Only successful applicants will be contacted by this date.