

Faculty of Education

Graduate Student Travel Fund Application Form

**Applicant information:**

|  |  |  |
| --- | --- | --- |
| Applicant Name |  | |
| Applicant’s Email |  | |
| Dept/School |  | |
| Location of travel/conference |  | |
| Name of conference |  | |
| Dates of event/travel | From | To |

**Eligibility (please check appropriate box and circle program):**

|  |  |  |
| --- | --- | --- |
|  | Full-time graduate student: MA M.Ed MSc PhD | |
|  | Part-time graduate student: MA M.Ed MSc PhD |  |

**Nature of Travel/Conference Activity:**

|  |  |
| --- | --- |
|  | Presenting a paper, poster, round table, artistic performance, or exhibit. **Attach copies of 1) the abstract or equivalent document that describes your activity, and 2) of the event program where your participation is indicated OR a confirmation of your acceptance to the conference/event.** |
|  | Participating in a leadership role. **Attach 1) documentation outlining your role, and 2) a copy of the event program where your participation is indicated OR a confirmation of your acceptance to the conference/event.** |
|  | Travel to conduct research. **Attach description of research activity.** |

**Funding Request (please list estimated eligible expenses):**

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|  |  |
| --- | --- |
| **Total request:** | **$** |

Please ensure all sections are completed and supporting documents attached.

|  |  |
| --- | --- |
| Signature of the Applicant:  Date: | Signature of Supervisor:  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Please submit completed application to Research and Grants Facilitator, MacLaurin A363 or email to [edresearch@uvic.ca](mailto:edresearch@uvic.ca)